



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 1

1. Call to Order and Roll Call

Chairman Hernandez called the Regular Board Meeting to order at 10:03 a.m. Thursday, December 15, 2011. Roll was noted as follows:

Directors present:	Chairman Danny Hernandez Director Tim Eichenberg Director Bruce Thomson (arrived at 10:14 a.m.) Director Ronald D. Brown Director Daniel Lyon
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Directors excused:	None
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Others present:	Jerry M. Lovato, P.E., Executive Engineer Attorney Marcus Rael, Jr. Staff Other attendees on file at AMAFCA
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A quorum was present.

2. Approval of Agenda

Mr. Lovato stated that there were handouts on agenda items 6c and 6d, a handout to correct a typographical error on page 5 of the appendix to agenda item 8a, and a handout on the Middle Rio Grande Wildlife Refuge that will be the subject of agenda item 17.

Director Lyon made a motion to approve the agenda. Director Brown seconded the motion, which passed (4-0).

3. Meetings Scheduled

- a. Thursday, January 12, 2012, 10:00 a.m. – Special Meeting
- b. Thursday, January 26, 2012, 10:00 a.m. – Regular Meeting
- c. Thursday, February 23, 2012, 10:00 a.m. – Regular Meeting
- d. Thursday, March 22, 2012, 10:00 a.m. – Regular Meeting

Chairman Hernandez stated that the January 12, 2012 Special Meeting date to discuss redistricting would not work for the entire Board. After discussion, the board tentatively moved the meeting to January 3, 2012, at 10:00 a.m., subject to confirmation with Director Thomson later in the meeting. The revised meeting schedule was as follows:



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 2

- a. Tuesday, January 3, 2012, 10:00 a.m. – Special Meeting**
- b. Thursday, January 26, 2012, 10:00 a.m. – Regular Meeting**
- c. Thursday, February 23, 2012, 10:00 a.m. – Regular Meeting**
- d. Thursday, March 22, 2012, 10:00 a.m. – Regular Meeting**

There were no other changes to the meeting schedule.

4. Items from the Floor / Public Comment

None.

5. Approval of Minutes

- a. November 17, 2011**

Director Brown made a motion to approve the minutes of the November 17, 2011 Regular Board Meeting. Director Lyon seconded the motion, which passed (4-0).

6. Financial Matters

- a. Approval of November 2011 Expenditures**

Irene Jeffries, AMAFCA Business Manager, presented the November 2011 Expenditure Report. There were no questions.

Director Brown made a motion to approve the November 2011 Expenditure Report. Director Eichenberg seconded the motion, which passed (4-0).

- b. Investment Report for November 2011**

Ms. Jeffries presented the investment report for November 2011. There were no questions, and no Board action was required.

- c. Financial Recap November 16, 2011, through December 15, 2011**

Ms. Jeffries presented the Financial Recap for November 16, 2011 through December 15, 2011, which had been presented as a handout.

In response to a question from Director Eichenberg, Ms. Jeffries stated that the Board mailout last week happened before the monthly Construction Fund checks had been issued. She was unable to create the Recap before those checks were run, and needed the Recap in order to prepare next month's Forecast. Mr. Lovato noted that the timing of a fourth Thursday meeting works much better for staff to get full information to the Board in a timely manner.



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 3

No Board action was required.

d. Financial Forecast December 16, 2011, through January 15, 2012

Ms. Jeffries presented the Financial Forecast for the period December 16, 2011, through January 15, 2012. She noted that it had been provided as a handout. She requested Board approval of the forecasted expenditures.

Director Brown made a motion that the Board approve the Financial Forecast. Director Eichenberg seconded the motion, which passed (4-0).

e. Adoption of Resolution 2011-17, *Investment Policy*

Ms. Jeffries stated that, pursuant to direction from the Board at the November Board meeting, she and Mr. Lovato had asked AMAFCA's Auditor and Financial Advisor to review the proposed Investment Policy, and made several changes in the policy based upon their input. She also reviewed the policies of the City of Albuquerque and Bernalillo County. She stated that staff believed that the policy developed will address AMAFCA's needs. The policy allows for changes if there are changes in the New Mexico Auditor's Rule or any of the applicable state statutes. The resolution and policy were reviewed by legal counsel. She requested adoption of Resolution 2011-17, *Investment Policy*.

Director Lyon made a motion that the Board adopt Resolution 2011-17, *Investment Policy*. Director Brown seconded the motion, which passed (4-0), on a roll-call vote.

f. Acceptance of the 2011 Audit

Ms. Jeffries stated that AMAFCA had received the letter of release from the State Auditor's Office on November 28, 2011. She stated that upon the Board's acceptance of the 2011 Audit, the audit could be released to the bonding agencies and others. She noted that Herman Chavez of AMAFCA's Auditor, Ricci & Company, was present to answer any questions the Board may have, and that the audit exit interview had been conducted at the November Board meeting.

Director Brown made a motion that the Board accept the FY-2011 Audit. Director Lyon seconded the motion, which passed (4-0).

7. Legal

a. Status Report

Attorney Marcus Rael, Jr., stated that his memo briefed the Board on the status of various legal matters, and answered several questions from the Board.



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 4

Director Thomson arrived at 10:14 a.m. Chairman Hernandez confirmed with him the January 3, 2012 date for the Special Meeting to discuss redistricting.

b. Pending Litigation

Chairman Hernandez stated that discussion of pending litigation would be in closed session.

Director Brown made a motion that the meeting be closed, pursuant to the Open Meetings Act, §10-15-1 NMSA 1978, Subsection H, to preserve the confidentiality of the information to be discussed, and as further described in "*The Open Meeting Act, A Compliance Guide for New Mexico Public Officials and Citizens,*" seventh edition, 2010, to discuss pending litigation. Director Eichenberg seconded the motion.

Chairman Hernandez stated that the closed session would be for purposes of discussion only, regarding pending litigation. The motion passed unanimously (5-0), on a roll call vote.

Chairman Hernandez closed the meeting at 10:16 a.m.

Director Brown made a motion that the meeting be re-opened. He stated that the Board had taken no action during the closed meeting, but had discussed pending litigation. Director Lyon seconded the motion, which passed unanimously (5-0), on a roll call vote.

Chairman Hernandez reopened the meeting at 10:52 a.m.

8. Personnel and Salary Committee

a. Adoption of Resolution 2011-18, *Employee Compensation Policy*

Mr. Lovato stated that Resolution 2011-18, *Employee Compensation Policy*, puts into effect the changes in four job titles, changes in base compensation for two positions, separates field and office personnel for merit increases, and makes other changes in merit increases, as discussed at the November 17, 2011 Board meeting. He noted that there was a handout correcting the word "Field" at the top of the right-hand column to "Office" on page five of Appendix B to the resolution. The resolution and policy had been reviewed by legal counsel. He recommended the Board adopt the resolution.

Director Brown made a motion that the Board adopt Resolution 2011-18, *Employee Compensation Policy*. Director Lyon seconded the motion, which passed (4-1), on a roll-call vote. Director Eichenberg voted against the motion.



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 5

9. Executive Engineer's Report

a. Notification of Past Month's Activities

Mr. Lovato highlighted significant activities of the past month, answering questions from the Board during his presentation. He covered the following:

- **Corps of Engineers (COE) – Southwest Valley Flood Reduction Project (SWVFRP):** Bernalillo County and AMAFCA met with COE staff including the new Deputy District Engineer, John D'Antonio, to discuss the design and construction schedule for the remaining work. The COE will be concentrating on the levee located in the San Acacia reach of the Rio Grande. As a result, SWVFRP Phase II construction may not be started until FY 13, which means design needs to be in FY 12. The projects identified by AMAFCA and Bernalillo County are located at roadway crossings. The majority of this work would be done within Bernalillo County rights of way. Because of the delay in the SWVFRP, AMAFCA and Bernalillo County have inquired about modifying the Project Cooperation Agreement to allow the local sponsors to design and construct the work, as was done for Los Padillas Spillway Diversion crossing of Isleta. A decision will be made by February 2012. The COE is looking at federal funding limitations for FY 13, therefore they would like to start the final phase of the project before FY13 or by October 2012. Design work on Phase II will need to start by May 2012. Construction on the remaining portion of Phase I was continuing along the Los Padillas Drain and the Isleta Drain with the COE acting as the construction manager. It is anticipated that the project will be completed by the end of the year.

Calabacillas Arroyo: Since the November Board meeting, AMAFCA has received an email detailing the Albuquerque District's Jurisdictional Determination (JD) that the Albuquerque District of the COE has jurisdiction in the case of the grade control structures to be built as a part of the Spectrum Housing agreement. AMAFCA staff has started to work on the final design of the project and hope to have the design complete by January 2012.

Ladera Dam System: Since the November Board meeting, AMAFCA has received an email detailing the Albuquerque District's Jurisdictional Determination (JD) that the Albuquerque District of the COE has jurisdiction for a portion of the Ladera System (Dam 12 to Dam 15). Chairman Hernandez has requested a meeting with Mr. D'Antonio to discuss this and other joint projects.

- **City of Albuquerque – Boca Negra Dam:** AMAFCA and the City of Albuquerque have been in contact with New Mexico Gas Company concerning their appeal of the Boca Negra Dam plat. The appeal is scheduled before the City Council on December 19, 2011. More information will be available at the next Board meeting.



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 6

Osuna Boulevard, Singer Road Bike Notch: The construction contract for the Osuna Bike Notch Project has been awarded to David Montoya Construction, with the notice to proceed forthcoming. The Singer Road Bike Notch is still in design and has not been sent to the Corps of Engineers for final review.

Transportation Corridor along North Diversion Channel: A 35% preliminary design has been reviewed by AMAFCA staff and comments sent back to the City. Many questions still need to be answered concerning the safety of the North Diversion Channel and the Albuquerque Bernalillo County Water Utility Authority's San Juan Chama water line during construction.

La Presa – Parks and Recreation Multi-Use Trail: AMAFCA is finalizing the design for La Presa. The NMDOT requested additional information regarding the new multi-use trail and the guard rail along the trail. A break in the NMDOT access control fencing will be required. The agreement with the City allows AMAFCA to invoice for the additional costs of the trail, including the work necessary to get it approved. The NMDOT will discuss the access control break at their December meeting. AMAFCA hopes to have the project out for bid in January.

- **Public Outreach – Hahn Arroyo Ribbon Cutting:** AMAFCA held a ribbon cutting for the Hahn Arroyo Project on December 3, 2011. About 150 people attended the event. Ditch Safety and Water Quality information was handed out during the event, which turned out well.

Design Presentations: AMAFCA has submitted the South Diversion Channel Baffle Chute Water Quality Structure and the Hahn Arroyo Rehabilitation Project for consideration to be presented at StormCon 2012. In addition, AMAFCA submitted our Stormwater Program as an example of Arid Southwest Design that meets EPA expectations. The conference will be held in Denver.

Director Thomson suggested a ribbon cutting at the South Diversion Channel Baffle Chute Water Quality Structure for the engineering community, once the weather warms up a bit.

- **U.S. Fish and Wildlife Service (USFWS) – Price's Dairy:** The USFWS is pursuing the purchase of Price's Dairy as an Urban Wildlife Refuge, and has met with Bernalillo County and AMAFCA concerning the flood control projects described in the Southeast Valley Drainage and Stormwater Quality Management Plan (SEVDSQMP) currently being reviewed at AMAFCA. AMAFCA met with USFWS on December 12 to discuss the SEVDSQMP as it pertains to the Barr Drain, which runs through the dairy property. The USFWS described their preliminary design concepts to the Board later in the Board meeting.



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 7

North Diversion Outfall, Embayment Area: AMAFCA staff has been proactive in meeting with the USFWS to address all issues as soon as possible to final the design so it can be built this winter. AMAFCA received the draft Biological Opinion from USFWS on December 8, 2011, and they have agreed with AMAFCA's position that approximately 1100 silvery minnows will be subject to harassment or death during construction, which will be allowed. Staff anticipates construction can begin approximately the second week of January, 2012.

Director Eichenberg thanked staff and former staff for organizing the Hahn Arroyo Ribbon Cutting, which had a wonderful turnout. He noted that two past Chairs of the Board, Janet Saiers and Geneva Meeker, attended. He also stated that it was a pilot project that the entire community will be pleased with as more and more of these facilities are constructed.

Director Thomson noted that he was recently at a conference in Alamogordo and several people came up to him to congratulate AMAFCA on the project.

Chairman Hernandez added that two retired former Executive Engineers, John Kelly and Col. Richard Leonard (ret.), also attended the ribbon cutting. He noted that the neighborhood loved the project.

b. Notification of On-Call Services Task Orders

Mr. Lovato stated that one letter agreement, three contract amendments, and one on-call task order had been issued this month, and gave further information to the Board. There were no questions.

c. Construction Report

Kurt Wagener's construction report was provided to the Board. There were no questions.

Consent Agenda:

10. Authorization of Out of State Travel (ESRI International User's Conference)

The memo from Mr. Lovato stated that he would like to send AMAFCA GIS Technician, Kevin Troutman, to the ESRI International User's Conference. This conference has been valuable to AMAFCA in the past, and the registration cost of the conference is included in the software license agreement. He requested Board authorization for out of state travel and expenses for Mr. Troutman, not to exceed \$2,500.00, pursuant to Resolution 1998-16.



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 8

11. AMAFCA On-Call GIS, IT, DBA Services – Consideration of Selection Advisory Committee Recommendation

The memo from Kevin Troutman, AMAFCA GIS Technician, stated that three firms submitted proposals for On-Call GIS, IT, DBA Services. The proposals were evaluated by a Selection Advisory Committee (SAC) on November 30, 2011, and they recommended the selection of AMEC Environmental and Infrastructure. He requested that the Board accept the recommendation of the SAC and authorize the Executive Engineer to commence negotiations with AMEC Environmental and Infrastructure for On-Call GIS IT DBA Services, per the New Mexico State Procurement Code.

12. Stormwater Quality Education Coordinator – Consideration of Third and Final Extension of Professional Services Agreement with Cooney-Watson & Associates, Inc.

The memo from Kevin Daggett, AMAFCA Stormwater Quality Engineer, stated that AMAFCA serves as the fiscal agent for the Middle Rio Grande Stormwater Quality Team (Storm Team), and had entered into a Professional Services Agreement with Cooney-Watson & Associates, Inc., for Stormwater Quality Education Coordination Services. The agreement provides for three one-year extensions subject to mutual agreement by AMAFCA, the Storm Team, and Cooney-Watson. The Storm Team and Cooney-Watson have agreed to a third and final extension of the contract. Cooney-Watson had signed the AMAFCA Campaign Contribution Disclosure Form. He requested that the Board approve the extension of the Professional Services Agreement with Cooney-Watson & Associates, Inc., for an additional year.

13. Terpstra Agricultural Lease – Consideration of First Extension of Agricultural Lease with Rasband

The memo from Loren Hines, AMAFCA Real Estate Manager, stated that Scott Rasband leases the “Terpstra” property from AMAFCA. AMAFCA does not yet need the land for flood control purposes, but expects to need it in the next two years. The initial term of the lease expires December 31, 2011. The lease provides for up to two additional one year extensions upon the written agreement of both parties. If approved, this would be the first such extension. The lease amount is \$1,950.00 per year. He requested that the Board authorize the Executive Engineer to execute the Lease Option Extension Agreement with Scott Rasband.

14. Engineering Design and Construction Management Services for the Agency and Area-Wide Flood Control Maintenance Contract 2012-2013 – Consideration of Selection Advisory Committee Recommendation

The memo from Kurt Wagener, AMAFCA Field Engineer, stated that five proposals were received for Engineering Design and Construction Management Services for the Agency and



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 9

Area-Wide Flood Control Maintenance Contract 2012-2013. The Selection Advisory Committee (SAC) met on December 8, 2011, and recommended the selection of the The Larkin Group. He requested that the Board accept the recommendation of the SAC and authorize the Executive Engineer to commence negotiations with the Larkin Group for Engineering Design and Construction Management Services for the Agency and Area-Wide Flood Control Maintenance Contract 2012-2013, for consideration at the January 26, 2012 Board meeting.

There being no further items on the consent agenda, and there being no questions, Director Lyon made a motion that the Board:

- Authorize out of state travel and expenses for Kevin Troutman, GIS Technician, to attend the 2012 ESRI International User's Conference in San Diego, California, July 23-27, 2011, not to exceed \$2,500.00, pursuant to Resolution 1998-16;
- Accept the recommendation of the Selection Advisory Committee and authorize the Executive Engineer to commence negotiations per the New Mexico State Code for On-Call GIS IT DBA Services with AMEC Environmental and Infrastructure;
- Approve the third and final extension of the Professional Services Agreement with Cooney-Watson & Associates, Inc., for Stormwater Quality Education Coordination;
- Authorize the Executive Engineer to execute the Lease Option Extension Agreement with Scott Rasband; and
- Accept the recommendation of the Selection Advisory Committee and authorize the Executive Engineer to commence negotiations with the Larkin Group for Engineering Design and Construction Management Services for the Agency and Area-Wide Flood Control Maintenance Contract 2012-2013, for consideration at the January 26, 2012 Board meeting.

Director Thomson seconded the motion, which passed unanimously (5-0).

Regular Agenda:

15. Sediment Deposits at Westside Dams

Mr. Lovato stated that, at the October 26, 2006 Board meeting, the Board authorized the Executive Engineer to advertise the availability of sediment at various locations and allowed the waiving of the \$1.00/cy sediment royalty fee, to address a large amount of sediment that had accumulated at various locations during the 2006 monsoon season. Waiving the fee was beneficial to AMAFCA by having others haul or remove the sediment from AMAFCA at their cost.

Mr. Lovato stated that AMAFCA had been approached about the availability of sediment at several locations on the Westside, including for use as fill for a Habitat for Humanity project near the intersection of Old Coors and Coors.



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 10

He stated that AMAFCA has sediment stockpiled, as well as material that the AMAFCA crew has not yet stockpiled. He stated it would be beneficial to AMAFCA to avoid the cost of stockpiling and hauling material by waiving the sediment royalty fee for this material. A sediment agreement would still be required with the normal dust control and insurance requirements. Responding to a question from Director Brown, he noted that the companies that remove the sediment will be responsible for grade-setting under AMAFCA's direction.

In response to a question from Director Eichenberg about the anti-donation clause, Attorney Rael opined that waiving the royalty fee would be proper in this case because it would be a benefit to AMAFCA to not have the expense of stockpiling and removing the material, and would not be in violation of the anti-donation clause.

Chairman Hernandez noted that approving this agenda item will facilitate the removal of sediment when there is no market for it, without AMAFCA having to pay someone to do it.

Director Thomson made a motion that the Board authorize the Executive Engineer to enter into a sediment agreement waiving the \$1.00/cy Sediment Royalty Fee for sediment that has not been stockpiled by AMAFCA. Director Brown seconded the motion, which passed (4-1). Director Eichenberg voted against the motion.

16. Adoption of Resolution 2011-19, *Adoption of the West I-40 Drainage Management Plan Update 2011*

Brad Bingham, AMAFCA Drainage Engineer, stated that the Board was briefed on the update to the West I-40 Drainage Management Plan at the November Board meeting. At that time, the Board supported Option Four as the preferred option, which is supported in this resolution. He requested that the Board officially adopt the Drainage Management Plan Update via resolution.

Director Brown made a motion that the Board approve Resolution 2011-19, *Adoption of the West I-40 Drainage Management Plain Update 2011 – Further Modification of the Drainage Management Plan as it Pertains to the Area North of Interstate 40, West of Unser Boulevard, and South of the Petroglyph National Monument*. Director Lyon seconded the motion, which passed unanimously (5-0), on a roll-call vote.

17. U.S. Fish and Wildlife Service National Proposed Urban Wildlife Refuge Briefing

Mr. Lovato briefly described the U.S. Fish and Wildlife (USFWS) Urban Wildlife Refuge project proposed for the former Price's Dairy. This property will also be used for a large, shallow surge pond or drainage facility, for storage of excess flows before they get to the Isleta Pueblo. It is anticipated that approximately 60 acre-feet of storage will be needed.



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 11

Mr. Lovato introduced Tom Harvey of the USFWS, Clay Campbell of Bernalillo County Parks and Recreation, and Greg Hiner of The Trust for Public Lands, who further briefed the Board on the project.

Mr. Harvey thanked the Board for the opportunity to report on the progress of the project, and assured the Board that the USFWS is committed to pursuing a collaborative project with AMAFCA to provide wildlife refuge as well as stormwater protection.

He stated that the USFWS is continuing to pursue a diversity of public and private funding sources for the acquisition of property for this project. A habitat review and planning charrette was held on December 12 where several conceptual designs were developed. The property has a historic function of receiving stormwater, and will return to this use with the project. He expected another planning meeting in January to review specific alternatives and discuss how to formalize the partnership between the agencies.

Clay Campbell, speaking on behalf of County Commissioner Art De La Cruz, thanked AMAFCA for taking part in this project.

Greg Hiner stated it has been a rewarding project and collaboration, and thanked AMAFCA staff and the Board for their support and partnership.

Mr. Lovato confirmed Director Thomson's comment that, in return for AMAFCA's \$1 million towards this project, AMAFCA will get a storage pond and access to release stormwater to the drain and to the river. Mr. Lovato added that this is located within the Southeast Valley Drainage and Stormwater Quality Management Plan (SEVDSQMP) area. A surge pond of about 60 acre-feet on 60 acres is planned for the property. The water table is very high in this area, so the property cannot be heavily excavated. He pointed out lines of drainage tiles visible on the overhead map.

Chairman Hernandez stated that, although no money has been allocated, it has been programmed by AMAFCA since 2009.

In response to a follow-up question from Director Thomson, Mr. Lovato stated that the USFWS would not know their budgeting until February of 2012. AMAFCA and Bernalillo County may need to move before then. One question still being considered by the legal team is whether or not AMAFCA can own property within the refuge. One plan might be to have AMAFCA obtain the property, then maintain an easement for the drainage facility.

Mr. Harvey noted that Bernalillo County has committed \$5 Million towards acquisition of the property, which also may occur before the USFWS funding is obtained. This is being considered as a part of the planning process. Bernalillo County may purchase part of the parcel then the USFWS would buy the rest of the property needed for the refuge. He anticipated it



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 12

would take two years for the acquisition to be complete. There is a federal appraisal process that needs to be followed.

Director Brown commented that the surge pond, at 60 acre-feet on 60 acres, would not look like a drainage facility, but more like a natural wetland or Bosque habitat. Chairman Hernandez noted that, in discussions with the USFWS, it had been determined that the facility could possibly be larger than 60 acres, in which case it would be even shallower, as long as there was at least 60 acre-feet of storage.

Mr. Harvey stated that the USFWS was also looking forward to the interpretive public education portion of the project.

Mr. Lovato noted that, depending on the results of the SEVDSQMP regarding access to the river, more than 60 acre-feet of storage might be required. The SEVDSQMP is currently at about 80% complete, and it will need to be at least 90% complete before the amount of storage needed can be determined.

In response to a question about the volume of water to be stored and the Office of the State Engineer's (OSE) 96 hour rule, Mr. Lovato confirmed that the OSE is also a part of the discussion about this project.

Director Eichenberg expressed his support of the dual purpose stormwater facility and wildlife refuge, stating it would be of great benefit to Albuquerque.

18. Legislative Liaison

a. Briefing before 2012 New Mexico Legislative Session

Vanessa Alarid and Mark Fleisher, of Alarid Consulting, AMAFCA's Legislative Liaison, briefed the Board on their activities in preparation for the 2012 Legislative Session.

Ms. Alarid stated that the 30-day session will primarily cover the budget. All items considered will need to be germane to the budget or finance, or on the Governor's call. Two things are likely to be on the call: licensing, and an educational rating system. Currently the legislature will be looking at a budget of \$5.4 billion. The Legislative Finance Committee met last week and found there is an additional \$250 million available over the amount estimated last summer. No capital outlay funds are available in the general fund, but with severance bonds and GO bonds about \$400 million is available. This is more than was available at the 2011 session.

Ms. Alarid stated that Mr. Lovato had asked them to contact the Department of Homeland Security to set up a meeting with the Dam Safety Bureau. That meeting will be set up soon. This week they also met with Senator Udall's office to talk about FEMA mapping and the budget for next year.



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 13

She asked the Board which issues they would like to be kept abreast of during the legislative session.

The Board requested that they be informed of any bills dealing with workers compensation, insurance, foreclosure, bankruptcy, water, water quality, and construction of roads or highways (which have a drainage component). Chairman Hernandez summarized that the Board would like to learn about any bills which would affect AMAFCA.

Ms. Alarid stated that the legislature's Revenue and Tax Stabilization Task Force had endorsed bill regarding roads – the Transportation Reinvestment Bill, which is somewhat like a TID.

She stated that she will report on the legislative session at the regular January meeting.

Mark Fleisher stated that he did not have anything to add to the briefing.

b. Legislative Liaison – Consideration of First Extension of Professional Services Agreement with Alarid Consulting

Chairman Hernandez noted that Mr. Lovato's memo requested the first extension of the Professional Services Agreement with Alarid Consulting. It was a standard one-year contract with up to three additional one-year extensions. This would be the first extension. The memo noted that the Campaign Contribution Disclosure Form was attached.

Chairman Hernandez expressed satisfaction with the work done by Alarid Consulting.

Director Lyon made a motion that the Board authorize the Executive Engineer to extend the contract with Alarid Consulting for a one-year term as per the provisions of the contract. Director Thomson seconded the motion, which passed unanimously (5-0).

19. Unfinished Business

None.

20. New Business

None.

21. Adjourn

There being no further business to come before the Board, Chairman Hernandez invited those present to stay for the Board's Annual Holiday Luncheon, and adjourned the meeting at 11:32 a.m.



**Albuquerque Metropolitan
Arroyo Flood Control Authority
Regular Meeting Minutes
December 15, 2011**

Page 14

A PowerPoint of the year's field highlights played during the luncheon.

_____, Secretary-Treasurer, 1/26/12

Recorded by Pamela Woodruff, Executive Administrative Assistant