



Albuquerque Metropolitan Arroyo Flood Control Authority
Regular Meeting Minutes
December 10, 2020
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1. Call to Order and Roll Call

Chair Thomson called the Board Meeting to order at 10:03 a.m., Thursday, December 10, 2020 at the AMAFCA Office in Albuquerque, NM. The call was hosted via Zoom in order to comply with AMAFCA Resolution No. 2020-05, a Resolution of the Governing Body of the Albuquerque Metropolitan Flood Control Authority, Authorizing the Exercise by Board of Directors of Amended Procedures for the Conduct of Public Meetings During the Effective Period of Executive Order No. 2020-004, Issued by the Governor of New Mexico on March 11, 2020.

Directors present via Zoom Chair Bruce M. Thomson
 Director Ronald D. Brown
 Director Cynthia D. Borrego – Left at 11:29 a.m.
 Director Tim Eichenberg
 Director Deborah L. Stover

Directors excused: None

Attorney present via Zoom: Samuel DeFillippo, Robles, Rael & Anaya

Others present via Zoom Jerry M. Lovato, P.E., Executive Engineer
and / or in person: Staff
 Other attendees on file at AMAFCA

A quorum was present.

2. Approval of Agenda

Mr. Jerry M. Lovato, AMAFCA Executive Engineer, advised that Agenda **Items 7 b, 14 a, and 14 b** would be verbal presentations and there were no memos to the Board for those items. Director Brown made a motion to approve the agenda. Director Eichenberg seconded the motion, which passed (5-0), on a roll-call vote.

3. Meetings Scheduled

- a. January ~~28~~ 21, 2021, 10:00 a.m. – Regular Meeting**
- b. February 25, 2021, 10:00 a.m. – Regular Meeting**
- c. March 25, 2021, 10:00 a.m. – Regular Meeting**

A request was made by the Board to move the January meeting up to January 21, 2021. The Board concurred with the request.

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4. Items from the Floor / Public Comments

None.

5. Approval of Minutes

a. November 19, 2020

Director Borrego made a motion to approve the minutes of November 19, 2020. Director Stover seconded the motion, which passed (5-0), on a roll-call vote.

Chair Thomson stated **Agenda Items 6 a through 6 d** were on the Consent Agenda. Director Borrego made a motion that the Board accept the items on the Consent Agenda.

The motion approved the following:

- First Extension of On-Call Engineering Services Contracts with Smith Engineering, Parametrix, WHPacific, Bohannon Huston, Inc., Stantec Consulting, HDR, Inc., Thompson Engineering, Huitt-Zollars, WSP USA, Inc., Tetra Tech, Inc., River Restoration Org., ESP Associates, Conley Engineering, LLC, AECOM, Weston Solutions, Wilson and Company, Molzen Corbin, Ecosphere Environmental, Daniel B. Stephens and Associates;
- First Extension of On-Call GIS and Technology Services Contract with Stantec Consulting; and
- Professional Services Agreement with Sunny 505; and
- Acceptance of Easement for Maintenance Road on Tract 2 of The Foothills with Americus, LLC.

Director Stover seconded the motion, which passed (5-0), on a roll-call vote.

7. Executive Engineer's Report

a. Notification of Past Month's Activities

Mr. Jerry M. Lovato, AMAFCA Executive Engineer, provided a verbal presentation which highlighted significant activities and answered questions from the Board.

- **General & Administrative**

COVID-19: AMAFCA continues to update its COVID-19 Operational Policy to adhere to new CDC and State of New Mexico Health Department recommendations. AMAFCA is considered an essential business and continues to keep staff separated for their safety. Two HEPA machines were purchased. Staff had concerns about FMLA emergency leave not being available after 12/31/2020. Responding to questions from the Board, Mr. Lovato stated that AMAFCA is limiting staff working in the office, and should the Federal government extend FMLA, leave it would be offered to employees.

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- **Project Management**

Black Mesa Project: 100-year-old human remains were unearthed. An Archeologist was hired to collect, catalog, and bury at a later date. This resulted in a slight delay on the project; however, the deadline should still be met.

UNM North Golf Course Flood Plain Removal: AMAFCA staff continues to contact property owners that are directly affected.

UNM Hydraulics Lab – NDC “Bathtub” Model: Due to COVID-19 the UNM Hydraulic lab is closed and staff hopes that it will reopen by the end of January for results on the finished model to be verified in February or March.

Joint Projects: Albuquerque | Bernalillo County Water Utility Authority (ABCWUA), AMAFCA, and Kirtland Air Force Base (KAFB) are looking at the impact of a ABCWUA project on property on the north side of the Tijeras arroyo adjacent to the KAFB/AMAFCA project.

2020 AMAFCA Budget: At this time, no major modifications are known. With COVID-19 there may be an issue with rising costs to Health Benefits in the future.

Responding to a question from the Board on the CoA Unser Project, Mr. Lovato recapped the CoA project by reminding the Board that there is basalt rock that would need to be blasted; it would be smart to start sooner as opposed to later; AMAFCA would need access to the property which is being held up by CoA; CoA and AMAFCA attorneys had been discussing the project and will again on an upcoming call; conversations have taken place with property owners stressing that the property is not AMAFCA property, it is CoA property and CoA responsibility for the road and to get water to CoA facilities.

- b. Notification of On-Call Services Task Orders**

Mr. Jerry M. Lovato, AMAFCA Executive Engineer, referred to the memo for task orders issued over the last month and answered questions from the Board.

- 8. Financial Matters**

- a. Financial Matters – Approval of Expenditures**

Mr. Herman Chavez, AMAFCA Finance and Administration Manager, summarized information provided in the memo and answered questions from the Board.

Director Brown made a motion to approve the November 2020 Expenditure Report. Director Borrego seconded the motion, which passed (5-0), on a roll-call vote.

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b. Other Matters

Mr. Herman Chavez, AMAFCA Finance and Administration Manager, summarized information provided in the memo. There were no questions. The Board congratulated Mr. Chavez for receiving the Director's Award for Special District from the NMDFA.

9. AMAFCA FY 2021 Budget Adjustment

a. Resolution 2020-15, Approval of Fiscal Year 2021 Budget Adjustment – Fiduciary Funds

Mr. Herman Chavez, AMAFCA Finance and Administration Manager, summarized information provided in the memo. There were no questions.

Director Brown made a motion that the Board approve and adopt Resolution 2020-15, Fiscal Year 2021 Budget Adjustment – Fiduciary Funds, and authorize the Chair and Secretary-Treasurer to execute the same on behalf of AMAFCA. Director Borrego seconded the motion. The motion passed unanimously (5-0), on a roll-call vote.

10. Legal

a. Status Report

Attorney Samuel DeFillippo summarized information provided in the memo. There were no questions.

Item 11 Legislative Liaison – Briefing before 2021 New Mexico Legislative Session was moved to later in the meeting in order for Ms. Alarid to attend.

12. AMAFCA Field Highlights

a. Field Report

Mr. Nolan Bennett, AMAFCA Field Engineer, gave a report of various projects and events over the last few months and answered questions from the Board.

b. Construction Report

Mr. Nolan Bennett, AMAFCA Field Engineer, referred the Board to the various charts and answered questions from the Board.

c. Agency and Area-Wide Flood Control Rehabilitation X – Award of Construction Project to Qualified Bidder

Mr. Nolan Bennett, AMAFCA Field Engineer, summarized information provided in the memo. There were no questions.

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Director Stover made a motion to award the Agency and Area-Wide Flood Control Rehabilitation X construction project to Salls Brothers Construction in the amount of \$1,497,269.10, plus New Mexico Gross Receipts Tax. Director Borrego seconded the motion, which passed (5-0), on a roll-call vote.

Item 11 was moved earlier in the meeting.

11. Legislative Liaison – Briefing before 2021 New Mexico Legislative Session

Ms. Vanessa Alarid with Alarid Consulting covered items such as the Cares Act and the need for that money to go to those that need it; various Caucus meetings happened in the last few weeks; public outcry from not being able to meet with Legislators during the special session; many want the Convention Center for the upcoming session; due to COVID signs are pointing to a virtual session; and finished by asking the Board and Mr. Lovato for a list of Capital Outlay items.

Director Borrego left the Zoom conference at 11:29 a.m.

13. Southeast Valley Drainage and Stormwater Quality Management Plan – Adoption of Resolution 2020-16 – Addendum for Alternative 2 for the Far Southeast Valley Watershed

Mr. Bradley L. Bingham, AMAFCA Drainage Engineer, summarized information provided in the memo and answered questions from the Board. Director Brown had abstained from the vote.

Director Stover made a motion that the Board approve and adopt Resolution 2020-16, Southeast Valley Drainage and Stormwater Quality Management Plan – Adoption of Resolution 2020-16 – Addendum for Alternative 2 for the Far Southeast Valley Watershed, and authorize the Chair and Secretary-Treasurer to execute the same on behalf of AMAFCA. Director Borrego seconded the motion. The motion passed unanimously (4-0), on a roll-call vote. Director Brown abstained.

Item 15 was moved up to this point.

15. Joint Projects – Bernalillo County

a. North Albuquerque Acres Drainage – Analysis of the North Domingo Baca Dam Tributaries between Browning Street and Lowell Drive – Project Update

Mr. Jerry M. Lovato, AMAFCA Executive Engineer, summarized information provided in the memo and answered questions from the Board.

b. North Albuquerque Acres Drainage – Analysis of the North Domingo Baca Dam Tributaries between Browning Street and Lowell Drive – Approval of Cost-Share Agreement with Bernalillo County

There was no discussion on this item.

Director Stover made a motion to approve the Cost-Share Agreement for the Survey and Hydraulic

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Analysis of North Domingo Baca Dam Tributary Arroyos in North Albuquerque Acres. Director Brown seconded the motion, which passed (5-0), on a roll-call vote.

14. Joint Projects – City of Albuquerque

a. COA Property – Temporary Easements for Access

Mr. Jerry M. Lovato, AMAFCA Executive Engineer, provided a verbal recap on an easement on the Tijeras Arroyo that is in both CoA and AMAFCA jurisdictions. There are issues on this property that are leading to EPA concerns, so a remedy is needed in the near future.

b. Design and Construction of the Region Flood Control and Water Quality Improvements at the Alcalde and Barelás Pump Stations – Project Update

Mr. Jerry M. Lovato, AMAFCA Executive Engineer, provided a verbal recap on this project and noted that since Mr. Kevin Daggett had left CoA due to a serious injury the project had stopped; even though CoA reduced their Bond program two years ago and then again this year CoA is collecting funds in lieu of storm water quality on site; CoA Department of Municipal Development is interested in getting this project up and running for storm water quality; covered certain aspects of the project itself; and CoA and AMAFCA would include this project in the 2020 AMAFCA Project Schedule.

16. Stormwater Quality

a. AMAFCA Stormwater Quality Program – Public Education, Outreach, Involvement, and Participation

Mr. Patrick J. Chavez, AMAFCA Storm Water Quality Engineer, summarized information provided in the memo and covered items such as Public Education Strategy, Research Study with phone survey, Previous Surveys, Survey Content, etc.

17. Recognition of Public Service

a. Recognition of Jeffrey Willis, Retiring AMAFCA Real Estate Manager

Mr. Jerry M. Lovato, AMAFCA Executive Engineer, recognized Mr. Jeffrey Willis, AMAFCA Real Estate Manager is set to retire by the end of 2020. He acknowledged the many hats that Mr. Willis wore in his position as well as the additional tasks taken to help promote AMAFCA and his position would be a hard position to fill. Mr. Willis thanked the Board and stated he is looking forward to retirement, possible travel with his wife, and spending time with his daughter, grandkids, and older family members. Many voiced their congratulations and everyone wished Mr. Willis well on his retirement.

18. Unfinished Business

None.

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19. New Business

Responding to a question from the Board, Mr. Jerry M. Lovato, AMAFCA Executive Engineer, stated that he is working with City Council Policy Analyst, Ms. Susan Vigil, on some details pertaining to the dedication of the plaque on CoA property on the Boca Negra trail. Once the information for the Zoom conference is known it will be passed on.

20. Adjourn

There being no further business to come before the Board, Chair Thomson adjourned the meeting at 11:49 a.m.

Deborah L. Stover, Secretary-Treasurer, 1/21/2021

If Draft is noted as a watermark, the minutes are in draft form, are not the official minutes of record, and are subject to approval by the AMAFCA Board of Directors.