



Albuquerque Metropolitan Arroyo Flood Control Authority
Special Meeting Minutes
August 17, 2022
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1. Call to Order and Roll Call

Chair Brown called the Board Meeting to order at 9:00 a.m., Wednesday, August 17, 2022, at the AMAFCA office in Albuquerque, NM. The meeting was accessible via Zoom to comply with AMAFCA Resolution No. 2020-05, a Resolution of the Governing Body of the Albuquerque Metropolitan Flood Control Authority, Authorizing the Exercise by Board of Directors of Amended Procedures for the Conduct of Public Meetings During the Effective Period of Executive Order No. 2020-004, Issued by the Governor of New Mexico on March 11, 2020.

Directors present via Zoom and / or in person: Chair Ronald D. Brown – at the AMAFCA building
Director Elizabeth Newlin Taylor – at the AMAFCA building
Director Bruce M. Thomson – at the AMAFCA building
Director Orlando G. Martinez, Jr. - on Zoom at 9:18 a.m.

Directors excused: Director Tim Eichenberg

Attorney present: William Zarr, Robles, Rael & Anaya – at the AMAFCA building

Others present via Zoom and / or in person: Jerry M. Lovato, P.E., Executive Engineer
Staff

A quorum was present.

2. Approval of Agenda

Mr. Jerry M. Lovato, AMAFCA Executive Engineer, advised that **Item 5.b. Other Matters** was provided as a handout and contained the same information from the July 28, 2022, meeting.

Director Thomson made a motion to approve the Agenda. Director Taylor seconded the motion, which passed (3-0).

3. Items from the Floor Public Comments

No items from the floor or public comments were received.

4. Approval of Minutes

a. July 28, 2022

Director Taylor made a motion to approve the Minutes of July 28, 2022. Director Thomson seconded the motion, which passed (3-0).

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5. Financial Matters

a. Financial Matters – Approval of Expenditures

Mr. Eric De Flon, AMAFCA Finance and Administration Manager, summarized information provided in the memo. Mr. Jerry M. Lovato, AMAFCA Executive Engineer, answered questions from the Board. There was a brief discussion regarding the need for more information to be provided regarding what is purchased / paid for; also, the description for Engineering Services should show what projects are involved (example: Wilson – three design projects); and it was agreed that better descriptions would be added so that the Board has an understanding of what the expenses are for.

Director Thomson made a motion to approve the June 2022 Expenditure Report. Director Taylor seconded the motion, which passed (3-0).

b. Other Matters

Mr. Eric De Flon, AMAFCA Finance and Administration Manager, summarized information provided in the memo. Mr. Jerry M. Lovato, AMAFCA Executive Engineer, answered questions from the Board. There was a brief discussion regarding the need for more information to be provided regarding what is being purchased / paid for; the description for Engineering Services should show what projects are being paid for (example: Wilson – three design projects paid for / what projects?); and it was agreed that better descriptions would be added so that the Board has a better understanding of what the expenses are for.

6. Fourth Quarter Report

a. AMAFCA Fourth Quarter Financial Report Ending June 30

Mr. Eric De Flon, AMAFCA Finance and Administration Manager, summarized information provided in the memo. Mr. Jerry M. Lovato, AMAFCA Executive Engineer, answered questions from the Board.

Director Martinez was able to sign into the Zoom meeting.

b. Approval of Resolution 2022-10, AMAFCA Fourth Quarter Financial Report Ending June 30

There was no discussion on this item.

Director Thomson made a motion that the Board approve and adopt Resolution 2022-10, AMAFCA Fourth Quarter Financial Report Ending June 30, and authorize the Chair and Secretary-Treasurer to execute the same on behalf of AMAFCA. Director Taylor seconded the motion. The motion passed unanimously (4-0), on a roll-call vote.

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7. Resolution 2022-11 – Fiscal Year 2023 AMAFCA Budget - Adoption

Mr. Eric De Flon, AMAFCA Finance and Administration Manager, summarized information provided in the memo. Director Taylor noted some non-substantive changes in descriptions that needed to be made.

Director Thomson made a motion that the Board approve and adopt Resolution 2022-11, Fiscal Year 2023 AMAFCA Budget, and authorize the Chair and Secretary-Treasurer to execute the same on behalf of AMAFCA, as amended. Director Taylor seconded the motion. The motion passed unanimously (4-0), on a roll-call vote.

8. Unfinished Business

None.

9. New Business

None.

10. Adjourn

There being no further business to come before the Board, Chair Brown adjourned the meeting at 9:22 a.m.

Elizabeth Newlin Taylor, Secretary-Treasurer, 8/25/2022

If Draft is noted as a watermark, the minutes are in draft form, are not the official minutes of record, and are subject to approval by the AMAFCA Board of Directors.