



AGENDA  
Board of Directors  
September 28, 2023  
9:00 a.m.

Times shown are approximate and are subject to change.

- 9:00 1. Call to Order and Roll Call
- 9:01 2. Approval of Agenda (m/o)
- 9:03 3. Meetings Scheduled
- a. October 26, 2023, 9:00 a.m. – Regular Meeting
  - b. November 16, 2023, 9:00 a.m. – Regular Meeting
  - c. December 14, 2023, 9:00 a.m. – Regular Meeting and Board Holiday Luncheon
- 9:04 4. Items from the Floor / Public Comment
- Please refer to the last page of the agenda for additional information.***
- 9:07 5. Approval of Minutes
- a. August 24, 2023 (m/o)
- 9:10 6. ***Consent Agenda***  
*There will be no discussion on these items unless a Board member so requests, in which event the item may be placed on the Regular Agenda.*
- a. Ditch Safety Coordinator – Approval of First Extension (m/o)
  - b. On-Call Oblique Aerial Photography Services – Approval of Second Extension (m/o)
  - c. Authorization to Advertise for Request for Proposals for Construction Management Services for AMAFCA Building Expansion (m/o)
  - d. Authorization to Advertise for Request for Proposals for Engineering Design and Construction Management Services for Swinburne Dam Grade Control Structures (m/o)
  - e. Ladera Dam 5 Diversion – Acceptance of Drainage Easements (m/o)
  - f. Approval of Memorandum of Agreement with the Mid-Region Council of Governments for 2024 Orthophotography (m/o)
- 9:15 7. Executive Director’s Report
- a. Notification of Past Month's Activities (m/o)
  - b. Notification of On-Call Services Task Orders (m/o)

*Times may run slightly ahead of or behind schedule. If you are on the agenda, please plan to be present at least 10 minutes in advance of your scheduled time.*

***General & Administrative***

- 9:25 8. Financial Matters
- a. Financial Matters – Acceptance of Financial Information (m/o)
  - b. Other Financial Matters (m/o)
  - c. Resolution 2023-19, Disposal of Inventory with Resale Value Greater than \$5,000 (m/o)

- 9:40 9. AMAFCA Bond Program
- a. Bond Sale Presentation by RBC Capital Markets, LLC (m/o)
  - b. Approval of Resolution 2023-20, Notice of Bond Sale (m/o)

10:00 ***Break***

10. a. Not Used

***Professional Services***

- 10:10 11. Legal
- a. Status Report (late m/o)

***Planning, Engineering, & R&D***

- 10:15 12. Joint Projects
- a. Tijeras Arroyo Grade Control Structures – Project Update by KAFB (m/o)
  - b. Tijeras Arroyo Grade Control Structure (GCS 383) at West KAFB Boundary - Authorization to Negotiate 60% Engineering Design (m/o)

- 10:35 13. AMAFCA Offices Site Lighting Project - Award of Construction Contract to Qualified Bidder (late m/o)

***Facilities Operations & Maintenance***

- 10:45 14. AMAFCA Field Highlights
- a. Field Report
  - b. Construction Report (m/o)

11:00 ***Break***

- 11:10 15. Real Estate
- a. Approval of Resolution 2023-21, Facility Usage and Reimbursement Schedule (m/o)
  - b. Approval of License with City of Albuquerque for Balloon Fiesta Park (m/o)

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*Closed Meeting*

- 11:20 16. Executive Session (closed)  
a. Personnel Matters (§ 10-15-1(H)(2))

*Open Meeting*

- 11:30 17. Personnel Matters  
a. Appointment of Interim Executive Director (m/o)
- 11:35 18. Unfinished Business
- 11:37 19. New Business
- 11:40 20. Adjourn

**SEE NEXT PAGE FOR PARTICIPATION INSTRUCTIONS**

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## **VIDEO / TELE CONFERENCE PARTICIPATION:**

Copy and paste the following link into web browser:

<https://amafca.zoom.us/j/84553545496>

Meeting ID: 845 5354 5496

Passcode: AMAFCA

Dial by your location

833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5247 US Toll-free

888 788 0099 US Toll-free

## **Follow the prompts**

**OR**

If you wish to have a link (same as above) sent to you, send an email to AMAFCA by 2:00 PM (mountain time) on Wednesday, September 27, 2023 to [amafca@amafca.org](mailto:amafca@amafca.org). AMAFCA will return your email providing the same information.

## **FOR PUBLIC COMMENT PARTICIPATION:**

Members of the public may attend the meeting in person and sign up to provide public comment to the Board at the time indicated on the agenda. For members of the public that are unable to attend the meeting in person, AMAFCA will take general public comment and / or on specific agenda items in written form via email or USPS delivery up to 2:00 PM (mountain time) on Wednesday, September 27, 2023. Comments may be submitted via email or postal service.

Email: [amafca@amafca.org](mailto:amafca@amafca.org)

**OR**

USPS: AMAFCA  
2600 Prospect Avenue NE  
Albuquerque, NM 87107

AMAFCA will not be responsible for any delay in USPS delivery, delivery through other avenues not listed above, or for any submission received after 2:00 PM on (mountain time) on Wednesday, September 27, 2023. Comments received will be distributed to the Chair of the AMAFCA Board and recapped by the AMAFCA Executive Engineer.

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