



AGENDA  
Board of Directors  
November 21, 2024  
Balloon Fiesta Event Center  
9401 Balloon Museum Dr.  
9:00 a.m.

Times shown are approximate and are subject to/ change.

- 9:00 1. Call to Order and Roll Call
- 9:01 2. Approval of Agenda (m/o)
- 9:03 3. Meetings Scheduled
- a. December 19, 2024, 9:00 a.m. – Regular Meeting & Board Luncheon
  - b. January 23, 2025, 9:00 a.m. – Regular Meeting
  - c. February 27, 2025, 9:00 a.m. – Regular Meeting

- 9:04 4. Items from the Floor / Public Comment

*Please refer to the last page of the agenda for additional information.*

- 9:10 5. Approval of Minutes
- a. October 24, 2024 (m/o)

- 9:15 6. **Consent Agenda**

*There will be no discussion on these items unless a Board member so requests, in which event the item may be placed on the Regular Agenda.*

- a. Legislative Liaison / Lobbyist Services – Approval of Second Extension with Alarid Consulting (m/o)
- b. On-Call Engineering Services – Approval of First Extension (m/o)
- c. On-Call GIS and Technology Support Services – Approval of First Extension (m/o)
- d. Confirmation of Authorization to Advertise for Bids for Agency and Area Wide 13 (m/o)
- e. 2025 Association of State Floodplain Managers – Authorization for Out of State Travel, New Orleans, LA, May 18-23, 2025 (m/o)
- f. 2025 ESRI International Users Conference – Authorization for Out of State Travel, San Diego, CA, July 14-18, 2025 (m/o)
- g. Human Resources Services - Approval of Amendment One with Southwestern Human Resources Services (m/o)
- h. Authorization to Advertise Request for Proposals for Vegetation Management Services (m/o)

*Times may run slightly ahead of or behind schedule. If you are on the agenda, please plan to be present at least 10 minutes in advance of your scheduled time.*

- i. Swinburne Grade Control Structures – Approval of First Amendment for 60% Design (m/o)
- j. Zuni Penn Pond Project – Approval of the Professional Engineering Services Agreement with Parametrix, Inc. (m/o)
- k. Storm Water Quality Education Coordinator - Approval of Selection Advisory Committee Recommendation (m/o)
- l. AMAFCA Telemetry Phase 2 - Authorization to Advertise Request for Proposals for Professional Engineering Services (m/o)
- m. Lot 2-A, Lands of Claude Eidson – Acceptance of Drainage Easement (m/o)

- 9:25 7. Executive Director’s Report
- a. Notification of Past Month's Activities (m/o)
  - b. Notification of On-Call Services Task Orders (m/o)

***General & Administrative***

- 9:35 8. Financial Matters
- a. Financial Matters – Acceptance of Financial Information (m/o)
  - b. Other Matters (m/o)
  - c. Approval of Resolution 2024-24, Cash and Investment Policy (m/o)
  - d. Procurement Policy – Review of Draft Policy (m/o)
  - e. Credit Card Policy – Review of Draft Policy (m/o)
  - f. Travel Policy – Review of Draft Policy (m/o)

- 9:55 9. AMAFCA Inventory
- a. Approval of Resolution 2024-27, Disposal of Inventory (m/o, late m/o)

10:00 ***Break***

***Professional Services***

- 10:10 10. Legal
- a. Status Report (late m/o)

***Planning, Engineering, & R&D***

- 10:15 11. Joint Projects
- a. City of Albuquerque Design Review and Construction Section Requirements – Approval of Memorandum of Understanding (m/o)

- 10:25 12. AMAFCA Projects
- a. Construction Report (m/o)

***Facilities Operations & Maintenance***

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- 10:30 13. Facilities, Operations & Maintenance Update  
a. AMAFCA Operations November Update
- 10:40 14. Stormwater Quality  
a. Storm Water Quality Education Coordinator – 2024 Program Review – Presentation by Sunny 505 (m/o)
- 10:50 15. AMAFCA Field Highlights  
a. Field Report
- 11:05 ***Break***
- Closed Session***
- 11:15 16. Executive Session (closed)  
a. Purchase, Acquisition or Disposal of Real Property or Water Rights (§ 10-15-1(H)(8)) (m/o)
- Open Session***
- 11:30 17. Real Estate  
a. Approval of Resolution 2024-25 – Quitclaim of Surplus Property to the City of Albuquerque from the North Diversion Channel Right of Way, adjacent to the Los Angeles Landfill (m/o)  
b. Approval of Resolution 2024-26 – Authorization to proceed with the Acquisition of Right of Way for a Regional Drainage Facility as Part of the Calabacillas West Branch Drainage and Master Plan (m/o)
- 11:40 18. Unfinished Business
- 11:43 19. New Business
- 11:47 20. Adjourn

## **SEE NEXT PAGE FOR PARTICIPATION INSTRUCTIONS**

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## **VIDEO / TELE CONFERENCE PARTICIPATION:**

Copy and paste the following link into web browser:

<https://amafca.zoom.us/j/89369938167>

Meeting ID: 893 6993 8167

Passcode: AMAFCA

Dial by your location

833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5247 US Toll-free

888 788 0099 US Toll-free

### **Follow the prompts**

### **OR**

If you wish to have a link (same as above) sent to you, send an email to AMAFCA by 2:00 PM (mountain time) on Wednesday, November 20, 2024, to [amafca@amafca.org](mailto:amafca@amafca.org). AMAFCA will return your email providing the same information.

## **FOR PUBLIC COMMENT PARTICIPATION:**

AMAFCA will take general public comment and / or on specific agenda items in written form via email, fax, or USPS delivery up to 2:00 PM (mountain time) on Wednesday, November 20, 2024. Comments may be submitted via email, fax, or postal service.

Email: [amafca@amafca.org](mailto:amafca@amafca.org)

### **OR**

USPS: AMAFCA

2600 Prospect Avenue NE

Albuquerque, NM 87107

AMAFCA will not be responsible for any delay in USPS delivery, delivery through other avenues not listed above, or for any submission received after 2:00 PM on (mountain time) on Wednesday, November 20, 2024. Comments received will be distributed to the Chair of the AMAFCA Board and recapped by the AMAFCA Executive Engineer.

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