



Albuquerque Metropolitan Arroyo Flood Control Authority
Regular Meeting Minutes
March 27, 2025
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1. Call to Order and Roll Call

Chair Brown called the Board Meeting to order at 9:00 a.m., Thursday, March 27, 2025, at the AMAFCA office in Albuquerque, NM.

Directors present via Zoom and / or in person	Chair Ronald D. Brown – at the AMAFCA office Director Tim Eichenberg – at the AMAFCA office Director Elizabeth Newlin Taylor – at the AMAFCA office Director Bruce M. Thomson – at the AMAFCA office
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Directors excused:	Director Orlando G. Martinez, Jr.
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Attorney present via Zoom and / or in person:	Marcus J. Rael, Jr., Robles, Rael & Anaya – at the AMAFCA office left at 10:31 a.m.
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Others present via Zoom and / or in person:	Kevin Troutman, Executive Director Staff Other attendees on file at AMAFCA
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A quorum was present.

2. Approval of Agenda

Director Eichenberg asked that Item 6.d. be removed from the Consent Agenda and moved to the Regular Agenda. Mr. Kevin Troutman, AMAFCA Executive Director, noted there was a handout from the AMAFCA Legislative Liaisons, in their Board's folder, containing Bill information from the recent Legislative Session for Item 10.a.

Director Thomson made a motion to approve the March 27, 2025 Agenda, as amended. Director Eichenberg seconded the motion. The motion passed unanimously (4-0).

3. Meetings Scheduled

- a. April 24, 2025, 9:00 a.m. – Regular Meeting**
- b. May 22, 2025, 9:00 a.m. – Regular Meeting**
- c. June 26, 2025, 9:00 a.m. – Regular Meeting**

Director Thomson advised he would not be present at the April 24, 2025 Board meeting. There were no changes to the above dates.

4. Items from the Floor / Public Comments

No items from the floor or public comments were received.

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5. Approval of Minutes

a. February 27, 2025

Director Taylor made a motion to approve the Minutes of February 27, 2025. Director Thomson seconded the motion, which passed unanimously (4-0).

6. Consent Agenda

Chair Brown recapped Agenda Items 6.a. through 6.c. on the Consent Agenda, which were shared on the TV for all participants to view. Director Taylor made a motion that the Board accept the items on the Consent Agenda. The motion approved the following:

- Mechanical Trash and Debris Removal – First Extension of Contract with Southwest Sewer Service, Inc;
- Physical Trash and Debris Removal – First Extension of Contract with Black Forest Tree Service; and
- Tijeras Sediment Retention Structure – Advertise for Bids for Sediment Removal.

Director Thomson seconded the motion. The motion passed unanimously (4-0).

Item 6.d. Black Mesa Phase I Raymac Road Manhole Improvement Project – Advertise for Bids

Ms. Nicole Friedt, AMAFCA Director of Planning and Engineering, answered questions from the Board. She referenced the 24-inch riser pipe that extends to the surface from the junction with the main trunkline; stressed the manholes are difficult to operate and enter; covered the current maintenance issues; it is estimated that there are 20 to 22 manholes that should be replaced that are bolted; 2 manholes are shallow and will not be modified; the pipes are 24 inches round, with an 18 inch tall T which makes it difficult to access the pipe; the pipes are pressurized; and it is important to be able to get equipment in and out. It was stressed that even though Phase 1 for the first section was constructed by the U.S. Army Corps of Engineers (Corps); AMAFCA had expressed concerns when the original pipe was done; the Corps then said the project did not meet their requirements, would not provide funding, and walked away from the project; AMAFCA took over the overall project, which led to the other phases; the project is connected with a jurisdictional dam that needs to be inspected every five years as well as after a major storm; AMAFCA has gone in more frequently due to the concerns; AMAFCA put in pressure bands 7 years ago due to groundwater leaking; and AMAFCA plans on doing tighter inspections.

Director Thomson made a motion that the Board approve advertisement of Request for bids for the construction of the Black Mesa Manholes Replacement Project. Director Eichenberg seconded the motion. The motion passed unanimously (4-0).

7. Executive Director's Report

a. Notification of Past Month's Activities

AMAFCA Office Modifications: The construction contract is complete. There are a few warranty items that will be worked on over the next few months as parts come in as well as for the completion of final close-out paperwork.

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Theft of Transport: The quote to repair the equipment came in at approximately \$20,000.00. AMAFCA will work with the insurance provider on the claim.

Black Mesa LOMR: FEMA has accepted the Black Mesa Letter of Map Revision and it will be effective July 17, 2025.

Single Axle Dump Truck: Staff was notified that two trucks are being processed, which includes one in California with a bed being installed. A State Pricing agreement was utilized for purchase which is a fixed price.

Zuni-Penn Pond: The Albuquerque Bernalillo County Water Utility Authority (ABCWUA) will be installing the Winrock Reuse Line adjacent to the project site. Since they will already be rebuilding the street, AMAFCA is currently looking to enter into an agreement with ABCWUA to add the drop inlets into their project. This will prevent AMAFCA from having to tear up a recently repaved street during the AMAFCA project this fall. Staff hopes to have a draft agreement ready for the April Board meeting.

2025 Legislative Session: AMAFCA's legislative liaisons are tracking many Bills currently working through the Legislature this session. Messes Alarid and Devore were a great help and were thanked for all their hard work.

- Senate Bill 100: To increase the statutory debt limit. The Bill passed both the Senate and House Committees.
- Senate Bills 21 & 22 on water quality regulation passed.
- House Bill 47 on veteran property tax exemptions passed.
- Senate Bill 206 on procurement changes died in committee.

Responding to a question regarding the City of Albuquerque moving their stormwater quality funds into transportation, Mr. Troutman commented that AMAFCA has not heard anything. AMAFCA did make comments at a recent EPC meeting. The Board asked for an update next month.

b. Notification of On-Call Services Task Orders

Mr. Kevin Troutman, AMAFCA Executive Director, referred the Board to the memo for task orders issued over the last month and answered questions from the Board.

There was a brief discussion regarding the work to be done at Hubbell Dam that included the depth; AMAFCA is working to make sure the project would be feasible; and all of AMAFCA's Geotech On-Call providers were asked to submit a proposal in order to get the best cost on the project.

8. Financial Matters

a. Financial Matters – Acceptance of Financial Information

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, along with Ms. Laurel Johnson, AMAFCA Accounting Manager, summarized information provided in the memo. The presentation included Budget information for Fiscal Year 2025 such as General Fund Budget to Actual; Revenues; Expenditures; and Cash & Investments. There were no questions.

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Director Taylor made a motion that the Board accept the Financial Information. Director Thomson seconded the motion. The motion passed unanimously (4-0).

b. Other Matters

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, summarized information provided in the memo and walked the Board through upcoming tasks within the ConceptBoard system and answered a question from the Board.

9. Legal

a. Status Report

Attorney Marcus J. Rael, Jr. referred the Board to the memo. There were no questions from the Board.

10. Legislative Liaison

a. Briefing on the 2025 New Mexico Legislative Session

Ms. Skye Devore with Alarid Consulting answered questions from the Board and covered items such as Senate Bill 100; Mr. Troutman was wonderful to work with, nice to have him present for the Committee meetings, and he was very knowledgeable on AMAFCA's needs; and one of the Bill sponsors, Senator Tobiason, is a freshman this year. Responding to a question, Ms. Devore advised the 100th Bill each year is usually assigned to a Freshman Senator. Ms. Devore recommended that AMAFCA send a letter to Governor Michelle Lujan Grisham, explaining the importance of what AMAFCA does for the Albuquerque community. Responding to questions from the Board, Ms. Devore advised that a letter to the Governor should suffice due to her heavy schedule at this time of year, and the Bill itself is not controversial, and Chair Brown should also sign the letter. Bill 206 to change the Procurement Code did not move past the Senate committee; there were 118 Bills that did not move past committee; AMAFCA anticipates \$225,000.00 worth of capital outlay coming and while smaller than the original ask, it is bigger than half and very much appreciated; it was suggested that AMAFCA hold a Legislative Open House to make more of an impression with the Albuquerque legislators; and New Mexico has its first female State Engineer, Ms. Elizabeth Anderson.

11. AMAFCA Projects

a. Construction Report

Ms. Nicole Friedt, AMAFCA Director of Planning and Engineering, recapped the Construction Report. There were no questions.

b. Authorization to Advertise Request for Proposals for Engineering Services for South Domingo Baca Channels

Ms. Adrienne Martinez, AMAFCA Project Engineer, summarized information provided in the memo and answered questions from the Board.

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Director Thomson made a motion that the Board authorize the advertisement of a Request for Proposals for Engineering Services for the Design and Construction Management of the South Domingo Baca Diversion and Main Channel Project. Director Taylor seconded the motion. The motion passed unanimously (4-0).

c. Approval of Contract for the Agency and Area-Wide Flood Control Maintenance XII Project

Ms. Adrienne Martinez, AMAFCA Project Engineer, summarized information provided in the memo. Messes Friedt and Martinez answered questions from the Board.

Director Taylor made a motion that the Board award the construction project to Compass Engineering & Construction Services, LLC, in the amount of \$1,899,340.00, plus NMGR, for the Agency and Area-Wide Flood Control Rehabilitation XII Project. Chair Brown seconded the motion. The motion passed unanimously (3-0). Director Thomson was out of the room.

d. Approval of Amendment Three for Engineering Services for the Design and Construction Management of the Agency and Area-Wide 2025 Flood Control Rehabilitation Project with Wilson and Co.

Ms. Nicole Friedt, AMAFCA Director of Planning and Engineering, summarized information provided in the memo. There were no questions.

Director Taylor made a motion that the Board authorize the Executive Director to approve Amendment Three to the Agreement for Engineering Services for the Design and Construction Management of the Agency and Area-Wide 2025 Flood Control Rehabilitation Project. Chair Brown seconded the motion. The motion passed unanimously (4-0).

12. Facilities, Operations & Maintenance Update

a. AMAFCA Operations March Update

Ms. Paula Dodge-Kwan, AMAFCA Director of Operations, walked the Board through upcoming tasks within the ConceptBoard system. Both Ms. Dodge-Kwan and Mr. Troutman answered questions from the Board.

b. Stormwater Quality – Review of Good Housekeeping Minimum Control Measures

Mr. Patrick J. Chavez, AMAFCA Stormwater Quality Engineer, summarized information provided in the memo and answered questions from the Board. The presentation included pictures of actions that are not considered from stormwater runoff; Minimum Control Measures (MCM); and ended with pictures of projects that are relative to MCMs.

c. AMAFCA Field Highlights

Mr. Esqui Padilla, Engineering Technician, provided a report on various projects and events and answered questions from the Board.

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13. Executive Session (closed)

- a. **Purchase, Acquisition or Disposal of Real Property or Water Rights (§ 10-15-1(H)(8))**
- b. **Personnel Matters (§ 10-15-1(H)(2))**

Chair Brown advised Items **13.a.** and **13.b.** were Closed Session agenda items. The meeting was at the AMAFCA office with four Directors in attendance. Director Taylor made a motion that the meeting be closed, pursuant to the Open Meetings Act, § 10-15-1 NMSA 1978, Subsection H, to preserve the confidentiality of the information to be discussed, and as further described in “*The Open Meetings Act, A Compliance Guide for New Mexico Public Officials and Citizens*,” ninth edition, 2024, to discuss Purchase, Acquisition or Disposal of Real Property or Water Rights (§ 10-15-1(H)(8)) and Personnel Matters (§ 10-15-1(H)(2)). Director Thomson seconded the motion, which passed unanimously (4-0) on a roll call vote. Messrs. Troutman and West, Ms. Griego, and Ms. Kathleen Ahghar, Attorney for Real Estate Counsel, remained for Item 13 a. No AMAFCA staff were present for Item 13b.

Chair Brown closed the meeting at 10:31 a.m. Chair Brown asked for a motion to re-open the meeting at 11:10 a.m. Director Taylor made a motion that the meeting be re-opened. Director Eichenberg seconded the motion, which passed unanimously (4-0) on a roll call vote. Chair Brown stated that no action was taken during the Closed Session and only Real Estate and Personnel Matters were discussed.

14. Real Estate

- a. **Approval of Resolution 2025-05 for acceptance of Quitclaim Deed for Borrega Dam Parcel (m/o)**

Mr. Willie West, AMAFCA Real Estate Manager, summarized information provided in the memo and answered a question from the Board.

Director Taylor made a motion that the Board approve and adopt Resolution 2025-05, Quitclaim Deed for Borrega Dam, and authorize the Chair and Secretary-Treasurer to execute the same on behalf of AMAFCA. Director Thomson seconded the motion. The motion passed unanimously (5-0) on a roll call vote.

- b. **Approval of Quitclaim and Purchase Agreement for Sacate Blanco (m/o)**

Mr. Willie West, AMAFCA Real Estate Manager, summarized information provided in the memo and answered a question from the Board. Mr. West noted the item will be brought before the Board again in April in order to finalize.

Director Taylor made a motion that the Board approve Item 14.b. for the approval of Quitclaim Deed and Purchase Agreement for Disposal of Property Associated with the Sacate Blanco Channel, contingent on no responses being received for the legal notice of sale by the end of day April 3, 2025. If no responses are received, authorization is given for the Chair of the AMAFCA Board to sign the Quitclaim deed, and the Executive Director to sign the Purchase agreement for re-submission to the Board of Finance for final approval. Director Thomson seconded the motion. The motion passed unanimously (4-0).

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15. Unfinished Business

None

16. New Business

It was mentioned that Director Eichenberg and Mr. West will be attending the District 8 Coalition meeting later in the evening of March 27, 2025. Mr. Willis was thanked for putting information together for the meeting. The anticipated topic of discussion is John Robert Dam and the possibly of an art project on the facility.

17. Adjourn

There being no further business to come before the Board, Chair Brown adjourned the meeting at 11:15 a.m.

Tim Eichenberg, Asst. Secretary – Treasurer, 4/24/2025

If Draft is noted as a watermark, the minutes are in draft form, are not the official minutes of record, and are subject to approval by the AMAFCA Board of Directors