



Albuquerque Metropolitan Arroyo Flood Control Authority
Regular Meeting Minutes
June 26, 2025
Page 1

1. Call to Order and Roll Call

Chair Brown called the Board Meeting to order at 9:00 a.m., Thursday, June 26, 2025, at the AMAFCA office in Albuquerque, NM.

Directors present via Zoom and / or in person:	Chair Ronald D. Brown – at the AMAFCA office Director Tim Eichenberg – at the AMAFCA office Director Elizabeth Newlin Taylor – at the AMAFCA office Director Bruce M. Thomson – at the AMAFCA office
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Directors excused:	Director Orlando G. Martinez, Jr.
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Attorney present via Zoom and / or in person:	Jessica Nixon, Robles, Rael & Anaya – at the AMAFCA office
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Others present via Zoom and / or in person:	Kevin Troutman, Executive Director Staff Other attendees on file at AMAFCA
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A quorum was present.

2. Approval of Agenda

Mr. Kevin Troutman, AMAFCA Executive Director, advised there were handouts for Items 6.a. 11.a., and 11.c. in the Board folders. Director Thomson asked that Item 6.c. be removed from the Consent Agenda.

Director Taylor made a motion to approve the June 26, 2025, Agenda, as amended. Director Eichenberg seconded the motion. The motion passed unanimously (4-0).

3. Meetings Scheduled

- a. July 24, 2025, 9:00 a.m. – Regular Meeting**
- b. August 28, 2025, 9:00 a.m. – Regular Meeting**
- c. September 25, 2025, 9:00 a.m. – Regular Meeting**
- d. October 23, 2025, 9:00 a.m. – Regular Meeting**
- e. November 20, 2025, 9:00 a.m. – Regular Meeting**

There were no changes to the above dates.

AMAFCA Regular Meeting Minutes

June 26, 2025

Page 2

4. Items from the Floor / Public Comments

No items from the floor or public comments were received. Mr. Kevin Troutman, AMAFCA Executive Director, introduced Mr. Kana Radius, AMAFCA Drainage Review Engineer. Mr. Radius, a new University of New Mexico graduate, thanked the Board, and stated he was excited to work for AMAFCA. The Board welcomed Mr. Radius to AMAFCA.

5. Approval of Minutes

a. May 22, 2025

Director Taylor made a motion to approve the Minutes of May 22, 2025. Director Thomson seconded the motion, which passed unanimously (4-0).

6. Consent Agenda

Chair Brown recapped Agenda Items 6.a. and 6.b. on the Consent Agenda, which were shared on the TV for all participants to view. Director Thomson made a motion that the Board approve the items on the Consent Agenda. The motion approved the following:

- Lot 30, Block 13, Tract 2, Unit 2 of North Albuquerque Acres – Quitclaim / Release of Easement (Strong, Paul & Rachel); and
- Calabacillas Grade Control Structures 3a1, 3b1 & Associated Bank Protection Project – Advertisement of Request for Proposals for Construction Management and Engineering Services.

Director Taylor seconded the motion. The motion passed unanimously (4-0).

Item 6.c. Zuni-Penn Pond – Advertisement of Request for Bids for Construction

Responding to a question from the Board regarding the huge amount of material being staged on site, Ms. Nicole Friedt, AMAFCA Planning & Engineering Director, advised that a construction company is using the land temporarily as a staging area. Mr. Troutman advised that security for the property is being paid for by the construction company.

Director Thomson made a motion that the Board authorize the Chief Procurement Officer to Advertise for Bids for the Zuni-Penn Pond Project. Director Taylor seconded the motion, which passed unanimously (4-0).

7. Executive Director's Report

a. Notification of Past Month's Activities

Mr. Kevin Troutman, AMAFCA Executive Director, recapped significant activities from the previous and current month and answered questions from the Board.

Not listed on the Executive Engineer's Report was a fire that took place at Hubbell Dam at approximately 1:30 p.m. on Friday, June 20, 2025. AMAFCA staff responded to assist fire crews

AMAFCA Regular Meeting Minutes

June 26, 2025

Page 3

with 4,000 gallons of water and AMAFCA equipment. Mr. Troutman took the time to thank Ms. Paula Dodge-Kwan and Esqui Padilla. He also thanked Messrs. James Moya, John Aragon, Manny Romero, John Nix, and Brandon Trujillo, all AMAFCA crew members, who came in on their scheduled day off. Videos and pictures of the fire area were viewed. It was noted there was no structural damage to the Dam; there was some damage to the dam pool; and a homeless camp was seen adjacent to the fire. The fire was reported to be human-caused.

Black Mesa LOMR: The Black Mesa Letter of Map Revision (LOMR) will become effective July 17. Mr. Troutman thanked staff, and the project consultant, for their work getting the LOMR through noting there had been some concerns that this may need to be a Physical Map Revision (PMR) instead.

City of Albuquerque (CoA) Trail Improvements: Director Thomson and Mr. Troutman met with City Councilor Fiebelkorn and several members of CoA staff regarding potential improvements along the North Diversion Channel (NDC) near the AMAFCA office. The U.S. Army Corps of Engineers (CoE) deemed several sections of the NDC embankment as a levee which would preclude the installation of plants. Items discussed for possible placement were benches and shade structures along with wayfinding signs and above-ground planters. These items would not interfere with the CoE levee requirements. All improvements would be maintained by the CoA. While a number of ideas were presented, no firm plans were established.

There was a discussion regarding the painting of murals in the underpasses; there is no known timeframe for completion; how many people bike and /or walk on the channel(s); the work would be allowed under the agreement with CoA for the Public Multiuse Trail System on AMAFCA Rights-of-Way; CoA would be responsible for monitoring / approving the artwork, lighting, and other aspects of the project; CoA has some legislative funds for projects like this; and District 8 has been asking when AMAFCA will be starting the art project in their area.

Ladera Pond 16B: Ladera Pond 16B is owned by Albuquerque Public Schools. CoA maintains the pond. AMAFCA staff recommended that the drainage easement be conveyed to CoA to align the land rights with the maintenance responsibilities.

Federal Funding: AMAFCA recently received information that the Federal Emergency Management Agency (FEMA) would require a Large Project Notification (LPN). The LPN process must be completed prior to any obligation and approval of the initial award increment. Due to the LPN requirement, AMAFCA is anticipating up to two months delay for the Finding of No Significant Impact (FONSI) and a subgrant agreement with the New Mexico Department of Homeland Security & Emergency Management.

Monsoon Outlook: The recent storm a flow of 7,100 cubic feet was noted in the NDC. The local weather forecast office looked at several models similar to those used by the Climate Prediction Center (CPC). Those models indicate there will be two wet phases to the monsoon season. We should see precipitation in July, followed by a break in early August, followed by another wet phase in September. This pattern has been seen in recent years.

Travel: Mr. Troutman will be traveling to San Diego for the Esri International Users Conference. He will be out July 13th through the 19th. He will then be on vacation in Colorado, July 25th

AMAFCA Regular Meeting Minutes

June 26, 2025

Page 4

through the 29th or 30th. Ms. Nicole Friedt will be designated as Acting Executive Engineer during those times.

There was a discussion regarding a project that Site Southwest is doing with Bernalillo County in the South Valley; the AMAFCA facility discussed was the Desert Pond facility; unfortunately, AMAFCA needs the entire site; and AMAFCA will send the Drainage Management Plan for their records.

b. Notification of On-Call Services Task Orders

Mr. Kevin Troutman, AMAFCA Executive Director, referred the Board to the memo for task orders issued over the last month and answered a question from the Board.

8. Financial Matters

a. Financial Matters – Acceptance of Financial Information

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, along with Ms. Laurel Johnson, AMAFCA Accounting Manager, summarized information provided in the memo and answered questions from the Board. The presentation included Budget information for Fiscal Year 2025 such as General Fund Budget to Actual; Revenues; Expenditures; Cash & Investments; and a new graph for Month-by-Month Property Tax.

Director Thomson made a motion that the Board accept the Financial Information. Director Eichenberg seconded the motion. The motion passed unanimously (4-0).

b. Other Matters

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, summarized information provided in the memo and walked the Board through upcoming tasks within the ConceptBoard system and answered questions from the Board. An Arbitrage Update was provided, which referenced the Intent of Arbitrage; Yield Restriction; Terminology; an example of Bond Yield vs. Investment Yield; Spending Exception to exempt bonds from Yield Restriction; what is the worst that can happen scenarios; 2019 Arbitrage Calculations; and Series 2020 Arbitrage Calculations. Policy updates were provided for Cash & Investment, Procurement, Credit Card Use, and Travel.

9. Capitalization Policy

a. Review of Draft Policy

Ms. Crystal Griego, AMAFCA Director of Administration, summarized information provided in the memo and answered questions from the Board. The Policy will be brought back for approval at the July meeting.

10. Legal

a. Status Report

Attorney Jessica Nixon referred the Board to the memo. There were no questions from the Board.

AMAFCA Regular Meeting Minutes

June 26, 2025

Page 5

11. AMAFCA Projects

a. AMAFCA Drainage Policy 2025 Update – Approval of Resolution 2025-13 – Drainage Policy

Ms. Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo and answered questions from the Board. There was a discussion regarding the wording of the document and if the policy could be deferred until the next Board meeting. It was agreed to defer the item until the end of the meeting so that staff can make the required corrections to the Policy.

b. AMAFCA Drainage Policy 2025 Update – Appointment of Technical Standards Committee

Ms. Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo and answered questions from the Board. This item was deferred to the end of the meeting since it would be in conjunction with the Drainage Policy itself.

c. North Unser Pond – Agreement for Funding, Design, and Maintenance with the City of Albuquerque – Approval of Supplemental Agreement No. 2

Ms. Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo and answered questions from the Board. It was noted that rock blasting is included, and the agreement clarified responsibilities in relation to AMAFCA and the City of Albuquerque.

Director Taylor made a motion that the Board approve Supplemental Agreement No. 2 to the Agreement for Funding, Design, and Maintenance of the North Unser Pond with the City of Albuquerque, and authorize the Chair and Secretary-Treasurer to execute the same on behalf of AMAFCA. Director Thomson seconded the motion. The motion passed (3-1). Director Eichenberg voted no.

d. Construction Report

Mses. Adrienne Martinez, AMAFCA Project Manager and Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo. There were no questions.

12. Facilities, Operations & Maintenance Update

a. AMAFCA Operations June Update

Ms. Paula Dodge-Kwan, AMAFCA Director of Operations & Maintenance, walked the Board through various completed tasks, recapped the recent fire at Hubbell Dam, and answered questions from the Board.

b. New Mexico Water Data Act – Coordination of Data Collection

Mr. Patrick J. Chavez, AMAFCA Stormwater Quality Program Engineer, summarized information provided in the memo and answered questions from the Board. Part of the presentation included

AMAFCA Regular Meeting Minutes

June 26, 2025

Page 6

various components of the following: New Mexico Environment Department (NMED) Section 303(d) of Clean Water Act - used for a list of impaired waters in NM that are not meeting water quality standards; EPA Discharge Monitoring Reports (DMR) - used by Compliance Monitoring Cooperative (CMC); EPA Water Quality Exchange (WQX) - used by NMED and NM Pueblos; and the New Mexico Water Data Act.

There was a discussion regarding adding prior years of AMAFCA data to the data system; the time needed for a consultant to add information into the system is approximately 200+/- hours of work; the annual report is an excel report containing eleven years; AMAFCA would contact the on-calls to see what they would be willing to do and the cost; it would be necessary to go back all eleven years for trends and to see the improvements to water quality; the Board noted AMAFCA should spend money to get the data updated and available at the applicable websites; the CMC might be a source for cost-sharing; someone with a GIS background as well as spreadsheets would be needed; and there are a number of individuals who would utilize the information as well as researchers and Southern Sandoval County Arroyo Flood Control Authority. AMAFCA will see who would be able to share the costs; investigate who can get the work done in the data base and what that cost would be; and talk to New Mexico Tech Bureau of Geology and Mineral Resources (Mses. Stacy Timmons, Associate Director of Hydrology Programs, and Rachel Hobbs, Water Data Program Manager), to see if they might have funding to spend and / or if they might be able to take on the task or help with cost-sharing.

c. Field Highlights

Mr. Esqui Padilla, AMAFCA Engineering Technician, provided a report on various projects and events and answered a question from the Board.

13. Unfinished Business

Item 11.a. AMAFCA Drainage Policy 2025 Update – Approval of Resolution 2025-13 – Drainage Policy

AMAFCA staff along with Attorney Nixon updated the language within the Policy as requested.

Director Thomson made a motion that the Board approve and adopt Resolution 2025-13, Drainage Policy, and authorize the Chair and Secretary-Treasurer to execute the same on behalf of AMAFCA. Director Taylor seconded the motion. The motion passed unanimously (4-0) on a roll call vote.

Item 11.b. AMAFCA Drainage Policy 2025 Update – Appointment of Technical Standards Committee

With the update and approval of the Drainage Policy, this item was available for Board action. Responding to a question from the Board, Mr. Romero noted that the last time the Technical Standards Committee met was in the 1980s for the Primrose area. The individuals for approval were Mrs. Julie Coonrod, P.E., PhD, and Messrs. Steven Morgenstern, P.E., Don Briggs, P.E. (retired), Scott Verhines, P.E., Charles Thompson, P.E.

AMAFCA Regular Meeting Minutes

June 26, 2025

Page 7

Director Thomson made a motion that the Board authorize the appointment of the five individuals to the Technical Standards Committee, for a five-year term, through June 30, 2030. Director Eichenberg seconded the motion. The motion passed unanimously (4-0).

14. New Business

None

15. Adjourn

There being no further business to come before the Board, Chair Brown adjourned the meeting at 11:13 a.m.

Tim Eichenberg, 7/24/2025

If Draft is noted as a watermark, the minutes are in draft form, are not the official minutes of record, and are subject to approval by the AMAFCA Board of Directors