



Albuquerque Metropolitan Arroyo Flood Control Authority
Regular Meeting Minutes
August 28, 2025
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1. Call to Order and Roll Call

Chair Brown called the Board Meeting to order at 9:01 a.m., Thursday, August 28, 2025, at the AMAFCA office in Albuquerque, NM.

Directors present via Zoom and / or in person:	Chair Ronald D. Brown – at the AMAFCA office Director Tim Eichenberg – at the AMAFCA office Director Orlando G. Martinez, Jr. – at the AMAFCA office Director Elizabeth Newlin Taylor – at the AMAFCA office Director Bruce M. Thomson – at the AMAFCA office
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Directors excused:	None
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Attorney present via Zoom and / or in person:	Mailene Ramos, Robles, Rael & Anaya – at the AMAFCA office
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Others present via Zoom and / or in person:	Kevin Troutman, Executive Director Staff Other attendees on file at AMAFCA
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A quorum was present.

2. Approval of Agenda

Director Thomson made a motion to approve the August 28, 2025, Agenda. Director Taylor seconded the motion, which passed unanimously (5-0).

3. Meetings Scheduled

- a. **September ~~25~~ 24, 2025, 9:00 a.m. – Regular Meeting**
- b. **October ~~23~~ 22, 2025, 9:00 a.m. – Regular Meeting**
- c. **November 20, 2025, 9:00 a.m. – Regular Meeting**
- d. **December 11, 2025, 9:00 a.m. – Regular Meeting & Board of Director's Luncheon**
- e. **January 2, 2026, 9:00 a.m. – Special Meeting**
- f. **January 22, 2026, 9:00 a.m. – Regular Meeting**

Due to scheduling conflicts, the Board moved up the September and October meetings by one day.

4. Items from the Floor / Public Comments

No items from the floor or public comments were received.

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5. Approval of Minutes

a. July 24, 2025

Director Taylor made a motion to approve the Minutes of July 24, 2025. Director Thomson seconded the motion, which passed unanimously (5-0).

6. Consent Agenda

Chair Brown recapped Agenda Items 6.a. through 6.c. on the Consent Agenda, which were shared on the TV for all participants to view. Director Eichenberg made a motion that the Board approve the items on the Consent Agenda. The motion approved the following:

- Lot 14, Block 9, Tract 3, Unit 1 North Albuquerque Acres Subdivision – Quitclaim / Release of Easement (Nathan Scott Thornton); and
- Stormwater Quality Testing Services – Advertise Request for Proposals; and
- Government Finance Officers Association (GFOA) Accounting Academy – Out of State Travel, Denver, CO, December 9 - 12, 2025, amended to include Director Eichenberg.

Director Thomson seconded the motion, which passed unanimously (5-0).

7. Executive Director's Report

a. Notification of Past Month's Activities

Mr. Kevin Troutman, AMAFCA Executive Director, recapped significant activities from the previous and current month and answered questions from the Board.

Not referenced in the Board memo is that the positions of vegetation management as well as two crew operator positions would be offered / filled soon. The position of operations manager is currently advertised.

Browning Street: AMAFCA informed Bernalillo County (BernCo) staff that due to the difference in the hydrology used for the Browning Street project, versus what was used on the surrounding private lots, AMAFCA cannot support the engineering used for the project. This difference results in an approximate 40% reduction in discharge compared to the discharge rates established for the surrounding lots. AMAFCA also noted a concern that the structure could be undersized and result in increased flood risk for the surrounding private property, which is contrary to the requirements set forth in Chapter 38 of BernCo's Ordinances. There was a brief discussion regarding the two primary reaches that are coming down that impact the box culverts in the original designs using the flows that all of the community used in North Albuquerque Acres; flows dump into the branch of the North Domingo Baca; the original designed call for a 7-barrel 5 x 5, now proposing 2 barrels, which is a drastic reduction in size; the road itself will be elevated to accommodate placing the box culverts which will back up flow against the road; if the road is backed up and the flow needs to squeeze in it will flood adjacent upstream properties; the owner of the immediate adjacent property has encroached in the floodplain which now already has a constriction; that encroachment was approved by BernCo and is a known problem; this is a compounding issue on the floodplain in that immediate area; if BernCo officially does a Conditional Letter of Map Revision (CLOMR)

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before construction and a Letter of Map Revision (LOMR) post-construction, those flow rates could then be utilized for local neighbors when they do development, and will reset the floodplain in the immediate area in relation to those flows; if a private developer were going to make a change, they would have to comply with BernCo ordinance, yet BernCo is ignoring their own ordinance; there is no agreement with BernCo to access AMAFCA's property; if there was post-storm damage on AMAFCA property AMAFCA could litigate with BernCo; if there is damage upstream, it would fall on BernCo; AMAFCA could be caught up initially in a lawsuit; however, AMAFCA had advised BernCo that AMAFCA will not participate and this is in BernCo's jurisdiction; BernCo had reached a 90% design on the box culverts; the change in box culvert size is a cost saving for BernCo; the box culverts are approximately 60 to 75 feet from Browning and Signal, which would be about four feet lower than the road; AMAFCA had the same concerns with the box culvert size for all renditions on this BernCo project, which has been on again and off again; the solution would be to do the CLOMR and adopt the flows; AMAFCA had also recommended the acquisition of the corner lot to turn into a surge and catching pond to guide the flow into the box culvert; and staff was under the impression that the lot was privately held but may be a trade with BernCo for another lot. The Board suggested that a letter be sent to BernCo referencing the concern raised pertaining to the hydrology issue(s) and how flow(s) will be exacerbated at the intersection.

Pueblo of Sandia: The Pueblo of Sandia has again turned its attention to the North Diversion Channel Outfall. AMAFCA's crew is building a berm along the north side to constrain flows to the right-of-way area, an improvement requested by the Pueblo. AMAFCA is replacing the damaged portions of the fence along the north side of the embayment area. The Pueblo had requested that AMAFCA resurvey the boundary to ensure that the fence is in the correct location. A contractor will be out soon to resurvey to ensure the fence is put back in the same location on site.

Federal Emergency Management Agency (FEMA): AMAFCA's federal lobbyist (HROD, Inc) had provided a copy of the FEMA Act of 2025 introduced in Congress. AMAFCA had identified some areas to work through the congressional delegation regarding amending the Bill. The focus is on hazard mitigation funding requirements and other items that could hinder funding opportunities for an organization such as AMAFCA. Currently, all funding goes through the State's preapproval list. AMAFCA's lobbyist is attempting to get AMAFCA added to the list. The Board asked that AMAFCA continue its efforts in this area.

City of Albuquerque (CoA): Mr. Troutman met with Ms. Jennifer Turner, Director of the Department of Municipal Development, and Mr. Charley Salas-Ramos, Deputy Chief Operations Officer. The discussion at an elevated level included the possible scheduling of future projects, proposed changes to the recently introduced FEMA legislation, and the need for CoA and AMAFCA to keep communications open.

Kirtland Air Force Base: AMAFCA was approached to participate in the Kirtland / Community Sustainability Committee. Staff requested guidance from the Board on whether AMAFCA should participate, and if so, whether it should be staff or the Board that attends. The Background Paper provided by the Committee, along with the attendee list from the last meeting, was referenced. The next meeting is scheduled for October 30, 2025. The Board requested that Mr. Troutman attend these meetings as well as Directors of the Board who volunteered (Eichenberg and Brown). Responding to a concern from the Board regarding KAFB staff who had been involved with a previous AMAFCA project that did not work out, Mr. Troutman advised that the roles of those

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individuals involved, while still part of KAFB, had been clarified and should not have an impact on AMAFCA's involvement in the committee.

b. Notification of On-Call Services Task Orders

Mr. Kevin Troutman, AMAFCA Executive Director, referred the Board to the memo for task orders issued over the last month and answered a question from the Board.

8. Financial Matters

a. Financial Matters – Acceptance of Financial Information

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, along with Ms. Laurel Johnson, AMAFCA Accounting Manager, summarized information provided in the memo and answered questions from the Board. Ms. Johnson handed out a revision for pages 5 and 6 in the Board mailout. The presentation included Budget information for Fiscal Year 2026 such as General Fund Budget to Actual; Revenues; Expenditures; Cash & Investments; and Property Taxes.

Director Taylor made a motion that the Board accept the Financial Information. Director Thomson seconded the motion, which passed unanimously (5-0).

b. Other Matters

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, summarized information provided in the memo and walked the Board through upcoming tasks within the ConceptBoard system. There were no questions.

9. Legal

a. Status Report

Attorney Mailene Ramos summarized information provided in the memo. Mr. Troutman and Ms. China Bills, AMAFCA Real Property Manager, answered a question from the Board.

10. AMAFCA Projects

a. Update on Project Award Scheduling

Ms. Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo regarding the Zuni-Pennsylvania construction project. Ms. Friedt advised that any information that is provided to the bid site will be available automatically for all registered requestors. After the award of this project, the Swinburne project will bid in October. After which, AMAFCA will have committed an estimated \$10 Million in construction funds.

b. Early Warning System – Review of Draft Agreement with City of Albuquerque

Ms. Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo and answered questions from the Board. Ms. Friedt stressed that late

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comments had been received from CoA; however, legal has not seen their comments, which seem to refer to additional definitions. Ms. Friedt stressed CoA would have data ownership and the access use is their responsibility as well. AMAFCA will send out markups. There was a brief discussion on why BernCo was not involved and how many sites AMAFCA should pay for (estimated 10). The agreement is in the implementation stage and as time goes on there is most likely going to be a larger financial commitment from AMAFCA.

c. Corrales Main Canal – Review of Draft Cooperation Agreement with Middle Rio Grande Conservancy District and the City of Albuquerque

Ms. Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo and answered questions from the Board. Ms. Friedt stressed that due to the deterioration of the Corrales Main Canal, all three parties (MRGCD, CoA, AMAFCA) are impacted and have an interest in the project.

d. Construction Report

Ms. Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo and answered a question from the Board.

11. Facilities, Operations & Maintenance Update

a. AMAFCA Operations July Update

Ms. Paula Dodge-Kwan, AMAFCA Director of Operations & Maintenance, provided a brief Operations Update with a report on various projects and events for Field Highlights.

b. Field Highlights

Covered in the Operations Update.

12. Executive Session (closed)

a. Purchase, Acquisition or Disposal of Real Property or Water Rights (§ 10-15-1(H)(8))

b. Personnel Matters (§ 10-15-1(H)(2))

Chair Brown advised Item **12.a. and 12.b.** were Closed Session agenda items. The meeting was at the AMAFCA office with all five Directors in attendance. Director Thomson made a motion that the meeting be closed, pursuant to the Open Meetings Act, § 10-15-1 NMSA 1978, Subsection H, to preserve the confidentiality of the information to be discussed, and as further described in *“The Open Meetings Act, A Compliance Guide for New Mexico Public Officials and Citizens,”* ninth edition, 2024, to discuss Purchase, Acquisition or Disposal of Real Property or Water Rights (§ 10-15-1(H)(8)) and Personnel Matters (§ 10-15-1(H)(2)). Director Taylor seconded the motion, which passed unanimously (5-0) on a roll call vote. Mr. Troutman and Mses. Griego and Bills, remained for Item 12.a. No AMAFCA staff were present for Item 12.b.

Chair Brown closed the meeting at 10:37 a.m. Chair Brown asked for a motion to re-open the meeting at 11:23 a.m. Director Taylor made a motion that the meeting be re-opened. Director Martinez seconded the motion, which passed unanimously (5-0) on a roll call vote. Chair Brown stated that no action was taken on Real Property matters during the Closed Session. It was noted

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that under Personnel Matters the Personnel and Salary Committee (PSC) updated the full Board on PSC activities and no action was taken during the Closed Session.

13. Unfinished Business

None

14. New Business

The Board asked that information regarding APS property where AMAFCA has an easement at Chaparral Elementary School, be drafted for the Board next month. A legislator that lives in the District has approximately \$1 Million to \$1.5 Million that could be used for a splashpad; however, it was suggested that it be tied to a land acquisition. The Board asked that AMAFCA consider purchasing the land from APS. Mr. Troutman advised he would have information for the next Board meeting.

15. Adjourn

There being no further business to come before the Board, Chair Brown adjourned the meeting at 11:28 a.m.

Tim Eichenberg, Assistant Secretary – Treasurer, 9/24/2025

If Draft is noted as a watermark, the minutes are in draft form, are not the official minutes of record, and are subject to approval by the AMAFCA Board of Directors