



## **Albuquerque Metropolitan Arroyo Flood Control Authority**

### **Regular Meeting Minutes**

**November 20, 2025**

**Page 1**

#### **1. Call to Order and Roll Call**

Chair Brown called the Board Meeting to order at 9:04 a.m., Thursday, November 20, 2025, at the AMAFCA office in Albuquerque, NM.

Directors present via Zoom and / or in person:	Chair Ronald D. Brown – at the AMAFCA office Director Tim Eichenberg – at the AMAFCA office Director Elizabeth Newlin Taylor – at the AMAFCA office Director Orlando G. Martinez, Jr. – at the AMAFCA office Director Bruce M. Thomson – at the AMAFCA office
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Directors excused:	None
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Attorney present via Zoom and / or in person:	Mailene Ramos, Robles, Rael & Anaya – at the AMAFCA office
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Others present via Zoom and / or in person:	Kevin Troutman, Executive Director Staff Other attendees on file at AMAFCA
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A quorum was present.

#### **2. Approval of Agenda**

Director Thomson asked that Item 6.g. be removed from the Consent Agenda. Director Eichenberg asked that Agenda Items 6.e. be removed from the Consent Agenda.

Director Thomson made a motion to approve the November 20, 2025, Agenda, as amended. Director Eichenberg seconded the motion, which passed unanimously (5-0).

#### **3. Meetings Scheduled**

- a. December 11, 2025, 9:00 a.m. – Regular Meeting & Board of Director's Luncheon**
- b. January 2, 2026, 9:00 a.m. – Special Meeting**
- c. January 22, 2026, 9:00 a.m. – Regular Meeting**
- d. February 26, 2026, 9:00 a.m. – Regular Meeting**
- e. March 26, 2026, 9:00 a.m. – Regular Meeting**
- f. April 23, 2026, 9:00 a.m. – Regular Meeting**

There were no changes to the above dates.

## **AMAFCA Regular Meeting Minutes**

**November 20, 2025**

**Page 2**

### **4. Items from the Floor / Public Comments**

No items from the floor or public comments were received. It was mentioned that a member of a Neighborhood Association in District 3 had sent a text regarding getting AMAFCA's Tumbleweed Snowman to reach out to the City of Albuquerque (CoA) regarding CoA's Integrated Development Ordinance (IDO) and express opposition to the IDO package that is updated every two years. It was noted that AMAFCA's Tumbleweed Snowman's purpose is to spread holiday cheer; however, the information would be passed on to CoA.

### **5. Approval of Minutes**

#### **a. October 22, 2025**

Director Taylor made a motion to approve the Minutes of October 22, 2025. Director Eichenberg seconded the motion, which passed unanimously (5-0).

### **6. Consent Agenda**

Director Thomson advised only Agenda Items 6.a. through 6.d., 6.f., and 6.h. through 6.j. would be on the Consent Agenda, which was shared on the TV for all participants to view. Director Thomson made a motion that the Board approve those items on the amended Consent Agenda. The motion approved the following:

- Legislative Liaison / Lobbyist Services –Third and Final Extension with Alarid Consulting, Inc.;
- On-Call Engineering Services – Second Extensions with AECOM Technical Services, Inc., Bohannan Huston, Inc., Conley Engineering, LLC, Daniel B. Stephens & Associates, Inc., Molzen-Corbin & Associates, Inc., Parametrix, Inc., Tetra Tech, Inc., & Wilson & Company, Inc.;
- On-Call GIS and Technology Support Services –Second Extension with Stantec Consulting Services, Inc.;
- Storm Water Quality Education Coordinator – First Extension with Sunny505;
- Lot 10, Block B, Tract 2, Unit 1 North Albuquerque Acres Subdivision - Drainage Easement ; and
- Tract N-1-B Watershed Subdivision – Vacation of Drainage Easement.

Director Taylor seconded the motion, which passed unanimously (5-0).

#### **Item 6.e. Real Estate Counsel Services – Approval of First Extension with Moses, Farmer, Glenn, Gutierrez & Werntz, P.C.**

Responding to questions regarding the long-term need for Real Estate Counsel Services, Ms. China Bills, AMAFCA Real Property Manager, advised that the agreement had two more extensions possible; items such as contract review, taxes, quitclaim deeds, etc., are sent to Real Estate Counsel; specific Real Estate issues are better addressed due to their specialties and where it requires their knowledge geared toward a more narrow field of review. Mr. Kevin Troutman, AMAFCA Executive Director, stressed that AMAFCA's General Legal Counsel agreement did not include a scope for Real Estate Services. He further stressed that AMAFCA was taking a serious stance, from a procurement standpoint, and wanted to make sure that AMAFCA is not violating any rules in this area.

## AMAFCA Regular Meeting Minutes

November 20, 2025

Page 3

Director Eichenberg made a motion that the Board approve the First Extension of the Real Estate Counsel Services extension with Moses, Farmer, Glenn, Gutierrez & Werntz, P.C. Director Taylor seconded the motion, which passed unanimously (5-0).

### **Item 6.g. Lot 25, Block 8, Tract 2, Unit 2 North Albuquerque Acres Subdivision – Quitclaim of Drainage Easement**

Responding to questions from the Board, Mr. Jared Romero, AMAFCA Drainage Engineer, covered the flowrate and additional information regarding the easement. He noted that the property owner requested that AMAFCA quitclaim the grant of easement for the flow path. Mr. Romero stressed further that Bernalillo County (BernCo) may require a grant of Drainage Easement, if it meets requirements.

Director Thomson made a motion that the Board approve the Quitclaim / Release of Easement for Lot 25, Block 8, Tract 2, Unit 2 North Albuquerque Acres (Wells). Director Taylor seconded the motion, which passed unanimously (5-0).

## **7. Executive Director's Report**

### **a. Notification of Past Month's Activities**

Mr. Kevin Troutman, AMAFCA Executive Director, recapped significant activities from the previous and current month.

*AMAFCA Staffing:* Mr. John Aragon, AMAFCA Operator, announced his retirement after 34 years of service. Mr. Leonard Aragon, one of the newly hired operators, announced his departure from AMAFCA for personal reasons. It is hoped that the operator position will be filled soon. AMAFCA conducted interviews for the Project Engineer position, and the new hire will start in a few weeks.

*Kirtland / Community Sustainability Committee:* Due to the federal government shutdown, the Kirtland / Community Sustainability Committee (KCSC) meeting was rescheduled a few times. It is currently scheduled for 1:30 p.m. on December 1, 2025 at the MRCOG building. The KCSC meeting happens on the same date as CoA's Boundary Area Advisory Committee; however, Mr. Troutman will attend both meetings.

*2025 Local Election:* The 2025 local election was held on November 4, 2025. Districts 3 and 4 were before the voters. Director Eichenberg was re-elected to District 3 and Director-Elect Ronald R. Bohannon was elected to District 4. Staff will provide more information once the canvass is certified.

*Extreme Precipitation in Mountainous Terrain:* Mr. Troutman attended a virtual workshop by the National Academies of Science titled, "Extreme Rainfall in Mountainous Terrain: Modeling and observational challenges for warm-season precipitation." The workshop focused on issues regarding observations, such as radar gaps, sparse gauge networks, and modeling of events for predictive forecasting. There was a significant discussion on the effect of Hurricane Helene in the Appalachian Mountains in 2024 and the July 2025 flooding in the Texas Hill Country. There was discussion on how modeling these types of events can be used for probable maximum precipitation (PMP) deviation. This was similar to the discussion that occurred after Hurricane Harvey while working on the Colorado-New Mexico Extreme Precipitation Study (CO-NM REPS). A few people from that study were both moderators and subject matter experts. After the workshop, Mr.

## AMAFCA Regular Meeting Minutes

November 20, 2025

Page 4

Troutman still believes that the CO-NM REPS, which derived the PMP values used by AMAFCA, remain the current standard of practice for deriving PMP values.

*Grant Pinkerton Service Award:* Mr. Jared Romero received the 2025 Grant Pinkerton Service Award. This is New Mexico Floodplain Managers Association's (NMFMA) highest award and was presented at the 2025 Fall Workshop. This award represents the significant contributions Mr. Romero made to the NMFMA and to the floodplain management community in New Mexico.

*National Flood Insurance Program (NFIP) Future:* At the NMFMA Fall workshop, there was some discussion about the future of the NFIP and the conversation from the federally backed insurance program to privatize the NFIP. This could result in loss of coverage for properties that are in a high hazard area. Nothing has been formally proposed. With all the proposed changes to Federal Emergency Management Agency legislation working through the process, all options are a possibility. Staff will be monitoring this and provide updates to the Board if there are any developments.

### **b. Notification of On-Call Services Task Orders**

Mr. Kevin Troutman, AMAFCA Executive Director, referred the Board to the memo for task orders issued over the last month. There were no questions.

## **8. Financial Matters**

### **a. Financial Matters – Acceptance of Financial Information**

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, along with Ms. Laurel Johnson, AMAFCA Accounting Manager, summarized information provided in the memo. The presentation included Budget information for Fiscal Year 2026 such as General Fund Budget to Actual; Revenues; Expenditures; Cash & Investments; and Property Taxes. Responding to questions from the Board regarding Bohannan Huston being paid for Software Licenses, Ms. Crystal Griego, AMAFCA Director of Administration, advised that Envision, a subgroup of Bohannan Huston, is managing AMAFCA's IT Services and is managing the Microsoft licenses. Mr. Troutman covered some of the practices that the former IT consultant had managed and advised the prices for both consultants were comparable and each followed State Pricing agreements. Responding to a question regarding the Software payment to REDW, Ms. Johnson advised the agreement was for access to AMAFCA's Financial System, Sage Intacct, and it is an annual agreement. Responding to a question on AMAFCA considering a move to solar, due to the excessive cost spent on electricity, Mr. Troutman advised AMAFCA had pursued moving to solar a few years ago and due to being a government entity there are rules / regulations that deemed AMAFCA ineligible. AMAFCA will pursue the solar avenue again.

Director Thomson made a motion that the Board accept the Financial Information. Director Martinez seconded the motion, which passed unanimously (5-0).

### **b. Other Matters**

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, summarized information provided in the memo and walked the Board through upcoming tasks within the ConceptBoard system. Ms. Johnson handed out additional information pertaining to the Annual Comprehensive Financial Report, the Government Financial Officers Association (GFOA) Certificate of Achievement in Excellence in Financial Reporting for FY24, and a revised Bond Sale Timeline. Responding to questions from the Board, Ms. Zuniga confirmed that Mr. Erik Harrigan, Managing

## **AMAFCA Regular Meeting Minutes**

**November 20, 2025**

**Page 5**

Director with RBC Capital Markets, LLC, confirmed that since AMAFCA is considered a special district, AMAFCA is not required to sell the bond within a certain timeframe like BernCo or CoA, which must sell bonds within four years of voter authorization; \$12.5 million is being sold in November of 2026; November of 2024 the voters authorized AMAFCA \$25 million; AMAFCA received an increase to the debt cap to allow approval of more than \$25 million. Responding to a question on whether there is a real need for additional funds, Ms. Friedt advised that AMAFCA did a comprehensive review of funding and can see the additional need due to the possibility of being in the red in 2028.

### **9. AMAFCA FY-2026 Budget**

#### **a. Review of Draft Budget Adjustment**

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, summarized information provided in the memo.

### **10. AMAFCA Naming Policy**

#### **a. Approval of Resolution 2025-20, Establishing the Naming and Memorial Committee**

Mr. Kevin Troutman, AMAFCA Executive Director, summarized information provided in the memo. The Board voiced concern regarding voting against someone; all Board members on the AMAFCA Board should be involved not just two Board members; should AMAFCA consider a workshop on the issue; the Board asked that Mr. Troutman and Legal Counsel look into the issues raised, and it was suggested that the item be deferred. Attorney Mailene Ramos advised that legal counsel would look into the matter.

Director Eichenberg made a motion that the Board defer Resolution 2025-20, Establishing the Naming and Memorial Committee, to the December Board meeting. Director Martinez seconded the motion, which passed unanimously (5-0).

### **11. Legal**

#### **a. Status Report**

Attorney Mailene Ramos summarized information provided in the memo. There were no questions.

### **12. Planning and Engineering Update**

#### **a. FY 2027 Project Schedule – Project Introduction**

Ms. Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo and answered questions from the Board. Ms. Friedt advised individual discussions with CoA, BernCo, Middle Rio Grande Conservancy District, Southern Sandoval County Arroyo Flood Control Authority, and the City of Rio Rancho had taken place in order to coordinate potential joint projects to be included in the Fiscal Year 2027 Project Schedule.

## **AMAFCA Regular Meeting Minutes**

**November 20, 2025**

**Page 6**

### **b. South Domingo Baca Diversion and Main Channel Project – Project Update and Alternatives Analysis**

Mr. Jared Romero, AMAFCA Drainage Engineer, summarized information provided in the memo and answered questions from the Board. Part of the presentation covered the boundaries of the area; the hydrologic analysis to determine the design flowrates for each channel; alternative designs for the Main and Tributary channels for evaluation indicate that the fully lined shotcrete alternatives scored the highest and were recommended by the engineer; total estimated cost of the highest scoring alternatives is \$7,789,680 (not including NMGRT); and in early 2026, a 30% design submittal will be presented on the selected alternative.

### **c. Tract 1-A-1 Cordero Mesa – Turnkey Project Introduction & Draft Turnkey Agreement**

Mr. Jared Romero, AMAFCA Drainage Engineer, summarized information provided in the memo and answered questions from the Board. He advised Director Taylor provided some editorial comments. The item will be brought back to the Board in the future for approval.

### **d. Tract 1-A-1 Cordero Mesa – Quitclaim of Drainage Easement**

Mr. Jared Romero, AMAFCA Drainage Engineer, summarized information provided in the memo and confirmed that the Executive Director, or his designee, would sign the plating action.

Director Thomson made a motion that the Board authorize the Executive Director, or his designee, to sign the plating action vacating the existing AMAFCA Drainage Easement. Director Martinez seconded the motion. which passed unanimously (5-0).

### **e. Construction Report**

Ms. Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo and answered questions from the Board.

## **13. Facilities, Operations & Maintenance Update**

### **a. AMAFCA Operations September Update**

Ms. Paula Dodge-Kwan, AMAFCA Director of Operations & Maintenance, walked the Board through various completed tasks. There were no questions.

### **b. Stormwater Quality Education Coordinator – 2025 Program Review – Presentation by Sunny505**

Mr. Patrick J. Chavez, AMAFCA Stormwater Quality Engineer, introduced Ms. Deann Sena O'Connor, Executive Vice President of Sunny505. Ms. O'Connor briefed the Board on the Stormwater Quality Education program and answered questions. The presentation included information on the program, including an overview, on-going events, partnerships, and digital advertising.

### **c. Field Highlights**

Mr. Esqui Padilla, AMAFCA Operations Manager, provided a report on various projects / events. Both Mr. Padilla and Ms. Friedt answered questions from the Board.

**AMAFCA Regular Meeting Minutes**

**November 20, 2025**

**Page 7**

**14. Executive Session (closed)**

Director Eichenberg left the meeting at 12:33 p.m.

**a. Limited Personnel Matters (§ 10-15-1(H)(2))**

Chair Brown advised Item **14.a.** was a Closed Session agenda item. The meeting was at the AMAFCA office with all five Directors in attendance. Director Taylor made a motion that the meeting be closed, pursuant to the Open Meetings Act, § 10-15-1 NMSA 1978, Subsection H, to preserve the confidentiality of the information to be discussed, and as further described in "*The Open Meetings Act, A Compliance Guide for New Mexico Public Officials and Citizens*," ninth edition, 2024, to discuss Personnel Matters (§ 10-15-1(H)(2)). Director Martinez seconded the motion, which passed unanimously (5-0) on a roll call vote.

Chair Brown closed the meeting at 11:35 a.m. Chair Brown asked for a motion to re-open the meeting at 12:41 p.m. Director Taylor made a motion that the meeting be re-opened. Director Martinez seconded the motion, which passed unanimously (4-0) on a roll call vote. Director Eichenberg left the meeting before the vote. Chair Brown stated only Personnel Matters were discussed during the Closed Session and no decisions were made.

**15. Unfinished Business**

None

**16. New Business**

None

**17. Adjourn**

There being no further business to come before the Board, Chair Brown adjourned the meeting at 12:41 p.m.

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Orlando G. Martinez, Jr., Secretary – Treasurer, 12/11/2025

*If Draft is noted as a watermark, the minutes are in draft form, are not the official minutes of record, and are subject to approval by the AMAFCA Board of Directors*