



Albuquerque Metropolitan Arroyo Flood Control Authority

Regular Meeting Minutes

December 11, 2025

Page 1

1. Call to Order and Roll Call

Chair Brown called the Board Meeting to order at 9:00 a.m., Thursday, December 11, 2025, at the AMAFCA office in Albuquerque, NM.

Directors present via Zoom and / or in person:

Chair Ronald D. Brown – at the AMAFCA office
Director Tim Eichenberg – at the AMAFCA office
Director Elizabeth Newlin Taylor – at the AMAFCA office
Director Bruce M. Thomson – at the AMAFCA office
Director Orlando G. Martinez, Jr. – at the AMAFCA office - arrived at 9:02 a.m.

Directors excused:

None

Attorney present via Zoom and / or in person:

Mailene Ramos, Robles, Rael & Anaya – at the AMAFCA office

Others present via Zoom and / or in person:

Kevin Troutman, Executive Director
Staff
Other attendees on file at AMAFCA

A quorum was present.

2. Approval of Agenda

Director Thomson asked that Item 6.a. be removed from the Consent Agenda.

Director Thomson made a motion to approve the December 11, 2025, Agenda, as amended. Director Taylor seconded the motion, which passed unanimously (4-0).

Director Martinez arrived at 9:02 a.m.

3. Meetings Scheduled

- a. January 2, 2026, 9:00 a.m. – Special Meeting**
- b. January 22, 2026, 9:00 a.m. – Regular Meeting**
- c. February 26, 2026, 9:00 a.m. – Regular Meeting**
- d. March 26, 2026, 9:00 a.m. – Regular Meeting**
- e. April 23, 2026, 9:00 a.m. – Regular Meeting**

There were no changes to the above dates.

AMAFCA Regular Meeting Minutes

December 11, 2025

Page 2

4. Items from the Floor / Public Comments

No items from the floor or public comments were received. Mr. Kevin Troutman, AMAFCA Executive Director, introduced Ms. Vera Belaia, AMAFCA Project Engineer. Ms. Belaia provided a brief recap of her past job experience. The Board welcomed Ms. Belaia to AMAFCA.

5. Approval of Minutes

a. November 20, 2025

Director Taylor made a motion to approve the Minutes of November 20, 2025. Director Martinez seconded the motion, which passed unanimously (5-0).

6. Consent Agenda

Chair Brown advised only Agenda Items 6.b. through 6.d. would be on the Consent Agenda, which was shared on the TV for all participants to view. Director Eichenberg made a motion that the Board approve those items on the amended Consent Agenda. The motion approved the following:

- StormCon 2026 – Out of State Travel for two staff, Minneapolis, MN, August 25-27, 2026;
- GFOA 120th Annual Conference – Out of State Travel for two staff and one Board member, Chicago, IL June 28-July 1, 2026; and
- On-Call Storm Water Quality/Environmental Engineering Services – Professional Services Agreements with Bohannan Huston, Inc., Hazen and Sawyer, D.P.C., and Souder, Miller & Associates, Inc.

Director Thomson seconded the motion, which passed unanimously (5-0).

Item 6.a. On-Call Land Surveying Services – Professional Service Agreement with High Mesa, a Bowman Company

Responding to questions from the Board, Ms. Nicole Friedt, AMAFCA Planning and Engineering Director, recapped the issue with missing the Request for Proposal in the first go around; with the companies who were awarded in October and adding High Mesa, six companies can provide On-Calls for Land Surveying Services for AMAFCA.

Director Thomson made a motion that the Board approve the Professional Service Agreement with High Mesa for On-Call Land Surveying Services. Director Eichenberg seconded the motion, which passed unanimously (5-0).

7. Executive Director's Report

a. Notification of Past Month's Activities

Mr. Kevin Troutman, AMAFCA Executive Director, recapped significant activities from the previous and current month.

AMAFCA Staffing: Ms. Vera Belaia accepted the position of Project Engineer and started on December 1, 2025. Currently, there are two operator positions open and advertised.

AMAFCA Regular Meeting Minutes

December 11, 2025

Page 3

Naming Committee: The revisions to the Naming Committee have not been completed due to the quick turnaround between the November and December meetings. It is anticipated that a draft will be ready for the January meeting for review and comment.

Boundary Area Advisory Committee (BAAC): The BAAC was created by Albuquerque City Council. The first meeting was on December 4, 2025, with both Mr. Troutman and Ms. Friedt in attendance. The BAAC will look at potential policy issues that cross multiple jurisdictions. Annexation is the first task for the BAAC. AMAFCA will not be participating in that task.

Kirtland / Community Sustainability Committee: (KCSC): The KCSC met on December 4, 2025, with both Mr. Troutman and Ms. Friedt in attendance. The Tijeras Arroyo and the associated security improvements would be a focus. Not a lot of information was provided at the meeting. The Board will be updated as information is provided. There was a brief discussion regarding the difference between intermittent and ephemeral events and their duration and frequency of flow.

Not referenced on the Board memo was the New Mexico Environment Department's draft rule to assume primacy over the National Pollutant Discharge Elimination System (NPDES), which has been circulated. An annual fee of \$3,000.00 with an application fee of \$2,500.00 were noted upon review of the draft rule. Staff will look more into the fees to make sure there are no significant impacts for AMAFCA.

b. Notification of On-Call Services Task Orders

Mr. Kevin Troutman, AMAFCA Executive Director, advised there were no On-Call Task Orders issued. There were no questions.

8. Financial Matters

a. Other Matters

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, advised there was no Financial Report due to the early meeting. She stressed industry standards consider financial reporting at 15 days and the current meeting would be day 11 (of December). Ms. Zuniga will be on leave during the January Board meeting. Ms. Laurel Johnson, AMAFCA Accounting Manager, will be presenting the Financial items to the Board at that meeting. Ms. Zuniga summarized information provided in the memo and walked the Board through upcoming tasks within the ConceptBoard system and answered questions from the Board. Ms. Zuniga also briefed the Board on the differences between Governmental Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP) as well as Internal and External Audits. Responding to a question from the Board, an Internal Audit, if utilized, would be done by an AMAFCA staff member with a portion of the salary paid by AMAFCA.

9. AMAFCA FY-2026 Budget

a. Approval of Resolution 2025-21, FY-2026 Budget Adjustment

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, summarized information provided in the memo. There were no questions.

AMAFCA Regular Meeting Minutes

December 11, 2025

Page 4

Director Taylor made a motion that the Board approve and adopt Resolution 2025-21, FY-2026 Budget Adjustment, and authorize the Chair and Secretary-Treasurer to execute the same on behalf of AMAFCA. Director Martinez seconded the motion, which passed unanimously (5-0) on a roll call vote.

10. Bond Market Update

a. Market Presentation by RBC Capital Markets

Mr. Erik Harrigan, Managing Partner with RBC Capital Markets, LLC, provided information on the anticipated bond sale in the fall of 2026. Part of the presentation included a History of Assessed Valuations and Tax Rates; Current Outstanding Debt; a Time Schedule for the Bond Sale; the Taxable Rate Environment; and questions from the Board.

Mr. Peter Franklin, Attorney with Modrall Sperling, thanked the Board for the invite and recapped the Bond Sale process on Modrall's end.

11. Legal

a. Status Report

Attorney Mailene Ramos summarized information provided in the memo and answered questions from the Board pertaining to various Open Meetings Act items (AMAFCA is in compliance).

12. Legislative Liaison

a. Briefing Before the 2026 Legislative Session

Ms. Vanessa Alarid with Alarid Consulting provided a verbal recap of what is known about the 2026 Legislative Session including New Mexico having \$212 Million less in revenues than expected. The session starts on January 20, 2026, and will end on February 19, 2026. There was a brief discussion regarding the need for Infrastructure Capital Improvement Plan (ICIP) to be submitted prior to the Legislative Session; AMAFCA had done a submission for ICIP in June 2025 for the upcoming session. The ICIP reflected the Project schedule, current equipment needs, and if anything comes up soon Ms. Alarid would be notified. Responding to questions from the Board, Ms. Alarid advised the Governor's priorities will focus on Crime, Behavioral Health, Medical Malpractice, noted this is the last term for Michelle Lujan Grisham as Governor. Ms. Alarid advised she will keep her eyes open on any issues regarding water, the NPDES primacy process for Stormwater quality, and there are workarounds that the Legislators have in place for any ICIP needs they want in their districts.

13. AMAFCA Projects

a. Planning and Engineering Update

Ms. Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo and answered questions from the Board.

AMAFCA Regular Meeting Minutes

December 11, 2025

Page 5

b. Construction Report

Ms. Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo and answered questions from the Board.

14. Operations & Maintenance Update

a. AMAFCA Operations December Update

Ms. Paula Dodge-Kwan, AMAFCA Director of Operations & Maintenance, walked the Board through various completed tasks and answered a question from the Board.

b. Field Highlights

Mr. Esqui Padilla, AMAFCA Operations Manager, provided a report on various projects / events. There were no questions.

15. Recognition of Public Service

a. John Aragon

b. Ronald D. Brown

Mr. John Aragon, AMAFCA Maintenance Operator, is retiring with 35 years of service. Mr. Troutman thanked Mr. Aragon for his service and presented him with a plaque. Mr. Aragon was also presented with a jacket and sleeveless vest by Ms. Paula Dodge-Kwan. Mr. Aragon thanked the Board and Mr. Larry Trujillo, former Maintenance Superintendent, who had given him a chance at working for AMAFCA. The Board wished Mr. Aragon well on his retirement.

Mr. Ronald D. Brown is retiring from the AMAFCA Board of Directors after 37 years of service. Mr. Troutman stressed that AMAFCA appreciated Mr. Brown's time of service, knowledge, and history that was relied on tremendously. Mr. Brown was presented with a plaque and two pottery water vessels. Mr. Brown noted Messrs. Richard Leonard and Larry Blair, former Executive Engineers, were present and thanked them both. Various Board members provided well wishes. Mr. Brown thanked the Board and those present for their sentiments.

16. Executive Session (closed)

- a. Purchase, Acquisition or Disposal of Real Property or Water Rights
(§ 10-15-1(H)(8))**
- b. Limited Personnel Matters (§ 10-15-1(H)(2))**

Chair Brown advised Items **15.a. and 15.b.** were Closed Session agenda items. The meeting was at the AMAFCA office with all five Directors in attendance. Director Taylor made a motion that the meeting be closed, pursuant to the Open Meetings Act, § 10-15-1 NMSA 1978, Subsection H, to preserve the confidentiality of the information to be discussed, and as further described in "*The Open Meetings Act, A Compliance Guide for New Mexico Public Officials and Citizens*," ninth edition, 2024, to discuss Purchase, Acquisition or Disposal of Real Property or Water Rights (§ 10-15-1(H)(8)) and Personnel Matters (§ 10-15-1(H)(2)). Director Thomson seconded the motion, which passed unanimously (5-0) on a roll call vote.

AMAFCA Regular Meeting Minutes

December 11, 2025

Page 6

Chair Brown closed the meeting at 10:42 a.m. Chair Brown asked for a motion to re-open the meeting at 11:27 a.m. Director Taylor made a motion that the meeting be re-opened. Director Martinez seconded the motion, which passed unanimously (5-0) on a roll call vote. Chair Brown stated only Real Estate and Personnel Matters were discussed during the Closed Session and no decisions were made.

17. Unfinished Business

None

18. New Business

None

19. Adjourn

There being no further business to come before the Board, Chair Brown adjourned the meeting at 11:27 a.m.

Orlando G. Martinez, Jr., Secretary – Treasurer, 01/02/2026

If Draft is noted as a watermark, the minutes are in draft form, are not the official minutes of record, and are subject to approval by the AMAFCA Board of Directors