



Albuquerque Metropolitan Arroyo Flood Control Authority
Regular Meeting Minutes
February 26, 2026
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1. Call to Order and Roll Call

Chair Taylor called the Board Meeting to order at 9:01 a.m., Thursday, February 26, 2026, at the AMAFCA office in Albuquerque, NM.

Directors present: Chair Elizabeth Newlin Taylor – at the AMAFCA building
Director Ronald R. Bohannon – at the AMAFCA building
Director Tim Eichenberg – at the AMAFCA building
Director Bruce M. Thomson – at the AMAFCA building
Director Orlando G. Martinez, Jr. – at the AMAFCA building – arrived at 9:02 a.m.

Directors excused: None

Attorney present: Mailene Ramos, Robles, Rael & Anaya – at the AMAFCA Building

Others present via Zoom and / or in person: Kevin Troutman, Executive Director
Staff
Other attendees on file at AMAFCA

A quorum was present.

2. Approval of Agenda

Director Thomson made a motion to approve the Agenda. Director Bohannon seconded the motion, which passed unanimously (4-0).

3. Meetings Scheduled

- a. March 26, 2026, 9:00 a.m. – Regular Meeting**
- b. April 23, 2026, 9:00 a.m. – Regular Meeting**
- c. May 28, 2026, 9:00 a.m. – Regular Meeting**
- d. June 25, 2026, 9:00 a.m. – Regular Meeting**

There were no changes to the dates.

Director Martinez arrived at 9:02 a.m.

4. Appointment to Boards and Committees

Chair Taylor appointed the following to the MRCOG Executive and Board of Directors:

- a. MRCOG Middle Rio Grande Water Resources Board**

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- b. MRCOG Metropolitan Transportation Board**
- c. Personnel and Salary Committee**
- d. Strategic Planning Committee**
- e. Financial Committee**
- f. Real Estate Committee**

MRCOG Middle Rio Grande Water Resources Board: Director Bruce M. Thomson
Director Orlando G. Martinez, Jr. –
alternate

MRCOG Metropolitan Transportation Board: Director Ronald R. Bohannon
Director Orlando G. Martinez, Jr. –
alternate

Personnel and Salary Committee: Chair Elizabeth Newlin Taylor
Director Ronald R. Bohannon

Strategic Planning Committee: Director Bruce M. Thomson
Chair Elizabeth Newlin Taylor

Financial Committee: Director Tim Eichenberg
Director Bruce M. Thomson

Real Estate Committee: Director Tim Eichenberg
Director Orlando G. Martinez, Jr.

5. Items from the Floor / Public Comments

No items from the floor or public comments were received.

6. Approval of Minutes

a. January 22, 2026

Chair Taylor provided some minor editorial changes.

Director Thomson made a motion to approve the Minutes of January 22, 2026. Director Bohannon seconded the motion, which passed unanimously (5-0).

7. Consent Agenda

Director Eichenberg asked that Agenda Items 6.b. and 6.c. be removed from the Consent Agenda.

Chair Taylor advised only Agenda Items 6.a., 6.d. & 6.e. would be on the Consent Agenda, which was shared on the TV for all participants to view. Director Eichenberg made a motion that the Board approve those items on the amended Consent Agenda. The motion approved the following:

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- Design, Bidability and Constructability Services – Advertisement for Request for Proposals;
- South Domingo Baca Diversion and Main Channel Project - Amendment One to the Agreement for Design and Construction Management Services with Wilson and Company; and
- Lot 12A, Row 1N, Town of Atrisco Grant, Projected Sections 9 & 16, T9N, R2E NMPM – Vacation of Drainage Easement.

Director Martinez seconded the motion, which passed unanimously (5-0).

Item 6.b. Authorization to Advertise Request for Proposals for Office Alarm Monitoring Services and Item 6.c. Authorization to Advertise Request for Proposals for Security Dispatch and Patrols

Responding to questions regarding the Request for Proposals for the Office Monitoring and Security Dispatch and Patrols, Ms. China Bills, AMAFCA Real Property Manager, and Ms. Maria Zuniga, , AMAFCA Director of Finance & Procurement, updated the Board on the requirements for needing to ask to advertise for two separate Requests for Proposals (RFP) so that AMAFCA and the vendor would be in compliance with the Procurement Policy; there are thresholds on dollar amounts; how long the current company has held the current contract was covered; when the current agreement was signed it had not be vetted through the RFP process; recapped the functional needs for each RFP; advised on the facility patrol requirements; recapped how calls are escalated to the Albuquerque Police Department; and the agreement(s) would be for one year with three possible extensions.

Director Thomson made a motion that the Board approve the Authorization to advertise for separate Request for Proposals for both the Office Alarm Monitoring Services and the Security Dispatch and Patrols. Director Bohannon seconded the motion, which passed unanimously (5-0).

8. Executive Director's Report

a. Notification of Past Month's Activities

Mr. Kevin Troutman, AMAFCA Executive Director, recapped significant activities from the previous and current month and answered questions from the Board.

AMAFCA Staffing: Staff recently completed interviews and field assessments for the vacant Maintenance Worker / Operator positions. AMAFCA extended offers to two candidates who would start in a couple of weeks. Staff completed interviews for the Office Administrator position. An offer was made; however, it was turned down. Responding to questions from the Board, Ms. Crystal Griego, AMAFCA Director of Administration, recapped the platforms that are used for advertising vacancies; how many applicants applied; and covered the steps from application to offer, once an applicant's resume has been vetted. Ms. Laurel Johnson, AMAFCA Finance Manager, has resigned her position.

US Army Corps of Engineers: Staff had preliminary discussions with the CoE regarding potential modifications near the North Diversion Channel outfall. The scope of these discussions included

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an evaluation and potential construction of improvements related to the rail crossing, as well as the design and construction of an offline water quality structure modeled after the La Cueva and Domingo Baca structures.

2026 Legislative Session: Senate Bill 58, which extends the property tax exemption period for project properties in metropolitan redevelopment areas from seven to fourteen years, has passed both chambers. While the measure may further impact AMAFCA revenues, the extent of the impact is not yet known. House Bill 285 modified the Disabled Veteran Property Tax exemption to prevent potential double counting when two qualifying residents own the same property and to limit the exemption to an individual's primary residence.

Travel: Mr. Troutman will be traveling with his family to Tucson, Arizona March 13-16. During that time, Ms. Nicole Friedt will be the Acting Executive Engineer.

b. Notification of On-Call Services Task Orders

Mr. Kevin Troutman, AMAFCA Executive Director, referred the Board to the memo for task orders issued over the last month. There were no questions.

9. AMAFCA Naming and Memorial Policy

a. AMAFCA Naming and Memorial Policy

Mr. Kevin Troutman, AMAFCA Executive Director, summarized information provided in the memo. Chair Taylor had provided a minor editorial change.

Director Thomson made a motion that the Board approve and adopt Resolution 2026-03, AMAFCA Naming and Memorial Policy, and authorize the Chair and Secretary-Treasurer to execute the same on behalf of AMAFCA. Director Eichenberg seconded the motion. The motion passed unanimously (5-0) on a roll call vote.

10. Legislative Liaison

a. Briefing on the 2026 New Mexico Legislative Session

Ms. Skye Devore, working with Alarid Consulting, was present and answered numerous questions. Ms. Devore referenced her handout. Part of the presentation included the Governor's signing period ends March 11, 2026; AMAFCA has \$550,000.00 committed for Capital Outlay for 3 projects; the list of Legislatures who gave are not public yet and the Governor can line-item veto items in the Capital Outlay. House Bill (HB) 109 Water Project Fund - has removed some requirements and allowed a lengthened application time. The NM Finance Authority is now allowed to fund water projects from the Water Project Fund until December 31, 2028, without receiving the approval of the legislature. Responding to a question on whether AMAFCA had ever applied to the fund, Mr. Troutman advised AMAFCA had not. Ms. Devore encouraged looking into the fund. 114 applicants had applied and 113 applicants were funded. Flood Control is allowed to apply. Ms. Devore advised the fund is the only place to get a large amount of funding. The

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changes make applying less intrusive. HB 247 Capital Outlay Changes - changes were made that prevent extensions on committed funds (funds must be spent within the time allotted); and the Bill ensures projects are listed on the Infrastructure Capital Improvement Plan (ICIP).

Ms. Devore advised she can get a more extensive list sent out to the Board; if needed. Mr. Troutman reminded the Board that while it would be nice to get more state funding, AMAFCA needs to be careful on building out in order to be able to balance out the project(s) and be able to maintain any additional facilities.

11. Legal

a. Status Report

Attorney Mailene Ramos summarized information provided in the memo. There were no questions.

12. Financial Matters

a. Financial Matters – Acceptance of Financial Information

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, along with Ms. Laurel Johnson, AMAFCA Accounting Manager, summarized information provided in the memo and answered questions from the Board.

Director Thomson made a motion that the Board accept the Financial Information. Director Bohannon seconded the motion, which passed unanimously (5-0).

b. Other Matters

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, summarized information provided in the memo. There were no questions.

c. AMAFCA FY2025 ACFR – Financial Statement Review

Ms. Maria Zuniga, AMAFCA Director of Finance & Procurement, highlighted information provided in the Annual Comprehensive Financial Report (ACFR) and answered questions from the Board. Ms. Johnson passed out copies of the ACFR. Part of the presentation covered What it's not; How is AMAFCA doing financially; Introductory Section; Financial Section; Statistical Information; FY 2025 Financial Snapshot; FY24 finding was resolved; and FY25 findings are resolved. The Board agreed the document was excellent and reads well.

d. AMAFCA FY2025 ACFR – Public Presentation and Acknowledgement of Satisfactory Completion of the FY2025 Audit

Mr. Robert Gonzales, with Cordova CPAs, LLC, summarized information provided in the mailout and answered questions from the Board. Part of the presentation covered items such as the opening and timeline; financial highlights; communication with the Board; auditor responsibility;

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management responsibility; material weakness and significant deficiency, both of which have been resolved; and finished with concluding comments.

Director Eichenberg made a motion that the Board acknowledge the satisfactory completion of the Fiscal Year 2025 Audit and the Annual Comprehensive Financial Report. Director Martinez seconded the motion. The motion passed unanimously (5-0).

13. Planning and Engineering Update

a. FY 2027 Project Schedule – Project Update

Ms. Nicole Friedt, AMAFCA Director of Planning & Engineering, summarized information provided in the memo and answered questions from the Board. Responding to a question regarding any projects to address deficiencies in the San Mateo Moon Drainage Management Plan, Ms. Friedt advised the Gibson San Mateo Regional Facility is adjacent; it will be challenging without funding from the City of Albuquerque (CoA); and there has been a reorganization within CoA's Department of Municipal Development. The Board asked that staff have discussions with CoA on their plans for projects, including the State Fair Grounds. Mesa Del Sol was discussed briefly; flows are handled onsite; and any runoff gets rolled into the Southeast Valley Master Plan.

Director Eichenberg left the meeting at 11:05 a.m.

b. Tract 1-A-1 Cordero Mesa – Turnkey Project – Approval of Turnkey Agreement

Mr. Jared Romero, AMAFCA Drainage Engineer, summarized information provided in the memo. Chair Taylor provided some minor editorial changes. A Temporary Construction and Access License will be forthcoming and will be attached to the agreement. The Board was asked to approve the agreement, substantially as attached. There were no questions.

Director Bohannon made a motion that the Board approve the Turnkey Agreement with AMAZON.COM Services, LLC, for the improved channel rundown into the West Amole Diversion Channel for Tract 1-A-1 Cordero Mesa, substantially as attached. Director Thomson seconded the motion, which passed (4-0). Director Eichenberg was not present during the presentation or the vote.

Director Eichenberg returned to the meeting at 11:09 a.m.

Director Bohannon left the meeting at 11:09 a.m.

c. 7-Bar Retail at Cottonwood Crossings – Approval of Turnkey Agreement

Mr. Jared Romero, AMAFCA Drainage Engineer, summarized information provided in the memo. A Temporary Construction and Access License will be forthcoming and will be attached to the agreement. The Board was asked to approve the agreement, substantially as attached. There were no questions.

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Director Thomson made a motion that the Board approve the Turnkey Agreement with A Management Inc., for the pipe penetration into the Cottonwood Crossings Pond associated with the 7-Bar Retail Project, substantially as attached. Director Eichenberg seconded the motion, which passed (4-0). Director Bohannon was not present during the presentation or the vote.

Director Bohannon returned to the meeting at 11:10 a.m.

d. Construction Report

Ms. Vera Belaia, AMAFCA Project Engineer, summarized information provided in the memo. Ms. Friedt answered questions from the Board. The presentation included slides of the Agency and Area-Wide XII; Zuni-Pennsylvania Detention Pond; and the Swinburne Grade Control Structures projects. There was a brief discussion regarding the need for someone to work on the Dallas Storm Drain and CoA needs to be committed to participate. The Board requested that staff invite CoA to come and update AMAFCA on their plans for the International District Pond, Zuni-Pennsylvania, and the Dallas Storm Drain. Mr. Troutman advised he would put the request in.

14. Facilities, Operations & Maintenance Update

a. AMAFCA Operations Update

Ms. Paula Dodge-Kwan, AMAFCA Director of Operations & Maintenance, summarized information provided in the memo and answered a question from the Board. There was a brief discussion regarding sediment sales along with the costs and notice on the website.

b. Field Highlights

Mr. Esqui Padilla, AMAFCA Engineering Technician, provided a report on various projects and events. Mr. Troutman answered questions from the Board.

c. Recognition of Public Service – James Moya

Mr. Moya was not able to attend the Board meeting. All wished Mr. Moya well in his retirement and future endeavors.

15. Executive Session (closed)

a. Limited Personnel Matters (§ 10-15-1(H)(2))

Chair Taylor advised Item 15.a. was a Closed Session agenda item. The meeting was at the AMAFCA office with all five Directors in attendance. Director Bohannon made a motion that the meeting be closed, pursuant to the Open Meetings Act, § 10-15-1 NMSA 1978, Subsection H, to preserve the confidentiality of the information to be discussed, and as further described in “*The Open Meetings Act, A Compliance Guide for New Mexico Public Officials and Citizens*,” eighth edition, 2015, to discuss Limited Personnel Matters (§ 10-15-1(H)(2)). Director Thomson

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seconded the motion, which passed unanimously (5-0) on a roll call vote. Mr. Troutman, Ms. Griego, and Attorney Ramos were present during portions of the closed session.

Chair Taylor closed the meeting at 11:43 a.m. Chair Taylor asked for a motion to re-open the meeting at 1:13 p.m. Director Eichenberg made a motion that the meeting be re-opened. Director Bohannon seconded the motion, which passed (4-0). Director Thomson was not present during the vote. Chair Taylor stated only Limited Personnel Matters were discussed in closed session and no decisions were made.

16. Unfinished Business

None

17. New Business

The Board directed staff to post notice of a Special Meeting for March 03, 2026 at 9:00 a.m.

18. Adjourn

There being no further business to come before the Board, Chair Taylor adjourned the meeting at 1:15 p.m.

Tim Eichenberg, Assistant Secretary – Treasurer, 3/26/2026

If Draft is noted as a watermark, the minutes are in draft form, are not the official minutes of record, and are subject to approval by the AMAFCA Board of Directors