

**ALBUQUERQUE METROPOLITAN ARROYO
FLOOD CONTROL AUTHORITY**

JOB DESCRIPTION

CLASS TITLE: Maintenance Worker

CLASSIFICATION: Non-Exempt

DATE: April 15, 2022

The following statements are intended to describe the general functions and responsibility of this position. They should not be viewed as an exhaustive list of the specific duties, responsibilities, and prerequisites.

GENERAL SUMMARY

Under general supervision performs a variety of skilled light and heavy, labor-intensive tasks involving the repair and maintenance of AMAFA's flood control facilities. Operates a variety of motorized light and heavy equipment, light machines and power tools used in construction, maintenance, or similar work. Works closely with the other members of the AMAFCA team to ensure AMAFCA facilities are in safe working condition.

SUPERVISION RECEIVED

Works under the direction and supervision of the Maintenance Superintendent or designate.

KNOWLEDGE, SKILLS AND ABILITIES

1. Operate a variety of vehicles and equipment on improved and unimproved maintenance roads and facilities that may be muddy, sandy, dusty, slippery, or icy to perform needed maintenance, repair, or construction.
2. Operate concrete saws, compressor, and jackhammer for concrete removals. Sandblasts and drills holes in concrete. Preps sites for concrete installation. Ties rebar with wire. Places concrete, operates air screed and finishes concrete. Seals and repairs joints in concrete. Manually loads concrete rubble into loader bucket or dump truck for disposal.
3. Perform routine and preventative maintenance such as general equipment cleaning, checking, and maintaining fluid levels, lubrication, checking and maintaining tire pressures, and changing implements or attachments. Performs minor repairs on equipment.
4. Install fence posts and guard rails with manual and mechanical driver. Install wire fences.
5. Hand place and machine place rock for erosion control.
6. Manually pick up trash and debris and load into vehicles.
7. Vegetation control including but not limited to burning, herbicide applications, mowing, brush removal, tree trimming and tree removal.
8. Maintain records of scheduled and completed maintenance, work orders and other reports as requested. Completes forms according to established policies and procedures.

9. Ensures proper care in the use and maintenance of vehicles, equipment, and supplies. Ability to read, understand, and follow established safety procedures, utilizing safe lifting practices. Promotes continuous improvement of workplace safety and environmental practices.
10. Develop and maintain positive working relationships with coworkers and members of the public.

MINIMUM QUALIFICATIONS

1. High School Diploma or GED.
2. Ability to read, write, and speak English and able to follow written and oral instructions.
3. Two (2) years' experience in vehicle and equipment operation in the construction field and two (2) years general construction experience.
4. Valid New Mexico Driver's License with no major restrictions.

CONDITIONS OF EMPLOYMENT

1. Ability to obtain and maintain a valid, unrestricted (except for restriction B-glasses) New Mexico Class A Commercial Driver's License (CDL) with a tanker endorsement (N), within eighteen (18) months of starting employment at AMAFCA.
2. As a CDL driver, the employee will be required to comply with all provisions of DOT regulations 49 CFR Parts 40 and 382, including random drug and alcohol testing.
3. Successful candidate must submit to a post-offer, pre-employment physical examination and medical history check.
4. Must pass a pre-employment criminal background check.

MACHINES, TOOLS, EQUIPMENT, AND WORK AIDS

Operates construction and maintenance equipment such as compressors, jackhammers, sandblaster, concrete saws, concrete screeds, concrete finishing tools, fence post driver, propane burner, and miscellaneous hand tools. Occasional use of heavy equipment such as skid steers, backhoes, and front-end loaders. May also operate a welder and cutting torch.

Upon obtaining the New Mexico Class A CDL, operate a variety of vehicles up to and including 85,000 GVW transport, various size dump-trucks and a 2-4,000-gallon water truck.

HOURS WORKED

6:30 am to 5:00 pm four days per week. Available for occasional overtime hours and emergencies.

PHYSICAL DEMANDS

This position primarily works outdoors in all weather conditions. The physical requirements frequently include standing, walking, sitting, stooping, kneeling, crouching, crawling, twisting, balancing, climbing, lifting (up to 75 pounds), carrying (up to 75 pounds), pushing, pulling, reaching, working with your hands and fingers, and feeling, for extended periods of time. Excellent hand, eye, and foot coordination is essential.

ENVIRONMENTAL CONDITIONS

Work is generally performed outdoors. Exposure to a variety of natural weather conditions and various dusts and mists may occur while performing outdoor duties. Exposure to biohazards, paints, concrete dust, urethane sealants, gas, diesel, and propane fumes, as well as pesticides may occur. Prolonged sitting may occur. Standing and walking may be on uneven surfaces or unstable ground. Situations where safety vests, hard hats, safety-toe shoes, safety goggles, gloves, or other personal protective equipment is needed occurs regularly and is required.

OTHER

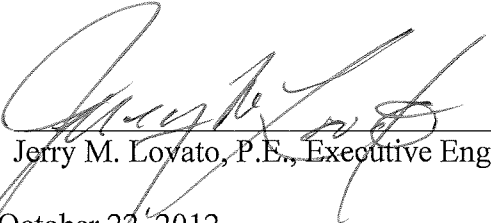
This job description does not constitute an employment agreement between AMAFCA and the applicant and is subject to change by AMAFCA as needs and requirements change.

New employees serve an Introductory Period of six (6) months during which time supervisors will have an opportunity to evaluate the employee’s ability and general suitability. Introductory period may be extended for an additional three (3) months at the discretion of supervisor. An employee may be dismissed with or without cause at any time during the Introductory Period.

This position is subject to mandatory and random drug screening.

Performs miscellaneous job-related duties as assigned.

Once obtained, maintaining a New Mexico Class A CDL driver’s license, with a tanker (N) or hazardous materials (X) endorsement is a condition of continued employment in this position.

Approval: 
Jerry M. Lovato, P.E., Executive Engineer


Date

- Revised: October 22, 2012
- Rev. 1 June 2013
- Rev. 2 June 2016
- Rev. 3 Feb 2021
- Rev. 4 April 2022